

AMENDMENT TO CALENDAR OF MEETINGS

Executive Summary

Council is invited to agree an amendment to the 2024/25 Calendar of meetings which has been proposed as part of an overall review of the Council's Committee arrangements, the full outcomes of which will be reported to Council in March 2024.

In view of the need to make suitable arrangements in advance of the meeting of Council in March, Councillors are asked to agree now that the meeting of Council scheduled for 16 May 2024, at which the Mayor and Deputy Mayor would traditionally be appointed, is cancelled and that the items of business are transferred to the first business meeting of Council at which the appointment of Committees is confirmed. In doing so, the meeting of Council on 20 May 2024 formally becomes the 'Annual Meeting'.

The meeting on 20 May 2024 would, amongst other matters, be responsible for:

- The election of Mayor and Deputy Mayor
- Presentation of the Young People's Civic Award
- Announcement of the Eminent Citizen
- Appointment of Members to Committees, Working Groups etc.
- Local Election Results and Political Balance of the Council
- Constitution of Committees, Working Groups and Ad hoc Bodies.

With the exception of Guildford Borough Council, all Surrey Borough and District Authorities choose to elect their Chairs/Mayors at the same meeting of Council that the appointments to Committees are made. The proposal will have a cost saving for the Council and, if agreed, the arrangement would be continued in future years.

No change to the Council's Constitution would be necessary to effect this change.

Recommendations

The Council is requested to:

RESOLVE That

- (i) the Calendar of meetings for 2024/25 be amended with the removal of the Council meeting on 16 May 2024, with the items of business to be taken at the meeting on 20 May 2024; and
- (ii) the change be incorporated in subsequent calendars of meetings.

The Council has the authority to determine the recommendations set out above.

Amendment to Calendar of Meetings

Background Papers: None.

Reporting Person: Julie Fisher, Chief Executive
Email: Julie.fisher@woking.gov.uk, Extn: 3333

Contact Person: Frank Jeffrey, Head of Democratic Services
Email: frank.jeffrey@woking.gov.uk, Extn: 3012

Portfolio Holder: Councillor Ann-Marie Barker
Email: cllrann-marie.barker@woking.gov.uk

Date Published: 31 January 2024

REPORT ENDS