

# Public Document Pack

## WOKING BOROUGH COUNCIL

### NOTES OF A MEETING OF THE APPOINTMENTS PANEL

HELD ON 2 FEBRUARY 2024

Present: Councillor Tahir Aziz (Observer\*)  
Councillor Ann-Marie Barker  
Councillor Kevin Davis  
Councillor Will Forster  
Councillor Dale Roberts

Also Present: Richard Carr, Managing Director Commissioner  
Julie Fisher, Chief Executive, Woking Borough Council  
Stephen Fitzgerald (applicant)  
Frazer Thouard, GatenbySanderson

\*Note: Councillor Aziz joined the meeting following the start of the interview and was accordingly afforded the role of Observer. Councillor Aziz therefore took no part in the final deliberations or the formation of the recommendation to Council.

#### Actions

#### 1. Election of Vice-Chair.

Councillor Ann-Marie Barker nominated and Councillor Dale Roberts seconded the election of Councillor Will Forster to the position of Vice-Chair. No further nominations were received.

RESOLVED

That Councillor Will Forster be elected Vice-Chair of the Appointments Panel for the remainder of the Municipal Year

#### 2. Apologies for Absence

No apologies for absence were received.

#### 3. Declarations of Interest

No declarations of interest were made.

#### 4. Terms of Reference.

The terms of reference for the Panel had been circulated with the agenda for information.

RESOLVED

That the terms of reference of the Appointments Panel be noted.

**5. Exclusion of Press and Public**

The Chair moved and the Vice-Chair seconded that the press and public should be excluded from the meeting during consideration of the agenda items 6 – Interview of Candidate(s), 7 – Formation of Recommendation to Council and 8 – Urgent Business.

**RESOLVED**

That the press and public be excluded from the meeting during consideration of agenda items 6 – Interview of Candidate(s), 7 – Formation of Recommendation to Council and 8 – Urgent Business in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A, to the Local Government Act 1972.

Paragraph 1 – Information relating to any individual.

Paragraph 2 – Information which is likely to reveal the identity of an individual.

**6. Interview of Candidates(s)**

The Members of the Panel interviewed the applicant before moving to the formation of a recommendation to Council in light of the outcome of the interview.

**7. Formation of Recommendation to Council**

Following the formal interview, the Members of the Panel deliberated on the outcomes and reached the unanimous decision to recommend to Council on 8 February 2024 that Stephen Fitzgerald should be appointed to the position of Strategic Director for Finance and Section 151 Officer.

**RECOMMENDED TO COUNCIL**

**That Stephen Fitzgerald be appointed to the position of Strategic Director for Finance and Section 151 Officer.**

**8. Urgent Business**

No matters of urgent business were raised.

The meeting commenced at 10.00 am and ended at 11.58 am