



# PERFORMANCE AND FINANCIAL MONITORING INFORMATION

November 2021





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# BEST VALUE PERFORMANCE PLAN INDICATORS

November 2021

# EXCEPTION REPORT November 2021

The purpose of this report is to highlight those indicators where performance significantly differs from the target set for the year. This report needs to be read in conjunction with the detailed information and graphs which are set out in the following pages.

In some cases indicators are included here because we are performing better than target and in others because we are not meeting our target. A list of these indicators is set out below with a short commentary.

KEY	☺	Doing really well	<b>(1)</b>	Off target - continue to monitor	8	Management action needed
Performance Indica	itor	☺	Page	Comments		
		(1) (2) (3)				
Number of affordable h delivered	☺	7	174 new affordable homes have been delivered by th end of November 21, which means that the Council halready exceeded its annual target of 102 homes.			
SO-085/SO-086 - Tota households in B&B, ter accommodation and no accommodation at the month	nporary on-secure	⊜	7	An increase in non-secure accommodation is display. October; as seventeen Private Sector Leasing proper had originally been used to prevent homelessness but are now considered to be temporary accommodation Positively, there is a downward trend in numbers accommodated in B&Bs and non-secure accommodation Sheerwater.		
EN-101 - The % of hou waste arisings which has sent by the authority fo recycling, composting of anaerobic digestion (Co	₿	9	Due to the national HGV driver shortage, garden was collections are operating at a reduced frequency. Gawaste tonnages contribute to the recycling rate, there a lower overall recycling rate is expected.			

# Performance Management - Monthly Performance Monitoring of Performance Indicators November 2021

#### Introduction

The Council's corporate approach to improving efficiency is supported by integrated performance management and monitoring systems. Performance Indicators, across a range of service areas, are monitored and reported monthly in this document, the Green Book. The Green Book also supports the monitoring of contractual relationships the Council has with its outsourced service providers. The Council uses a variety of performance indicators to monitor how well our services are performing in meeting the needs of our residents.

We monitor our performance on a monthly basis to ensure that we remain focused on our priorities and to ensure that we can promptly deal with underperformance wherever necessary. All the monitoring data is circulated to elected Members, Corporate Management Group, staff and the public.

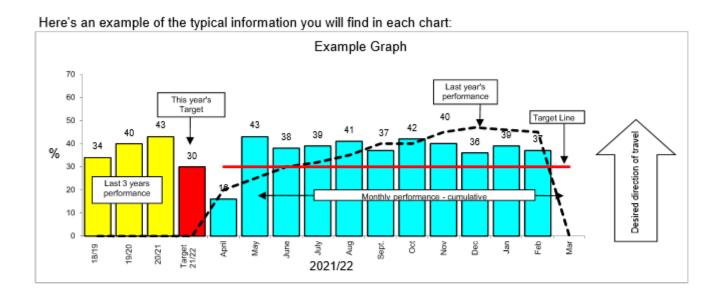
Additional information is shown on the charts where appropriate to aid analysis and indicate where management intervention may be needed:-

Last year's performance is shown as a dotted line which is useful for comparative purposes and enabling target profiling to be considered.

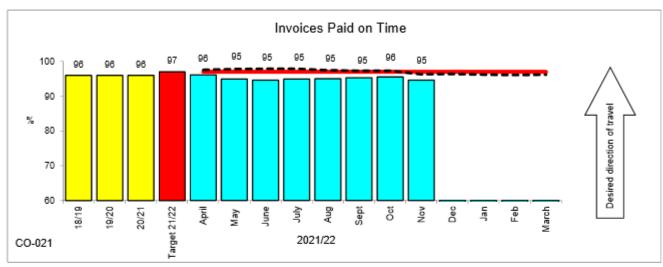
In many cases some natural variation in performance is to be expected and this is represented (in some charts) by a thinner line above and below the red target line, based on calculating the standard deviation of previous year's actual performances.

Performance is reported cumulatively for most indicators. Where this is not the case it is indicated on each graph.

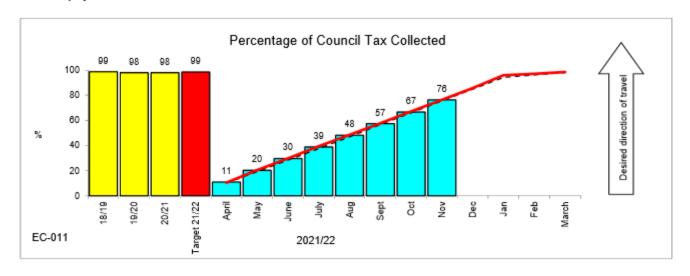
The objective of the additional information is to enhance the monitoring of performance. The aim is to be as close to the target line as possible and at least within the upper and lower lines. Significant variation outside these lines might indicate a need for management intervention or could suggest a fortuitous improvement which might not be sustainable.

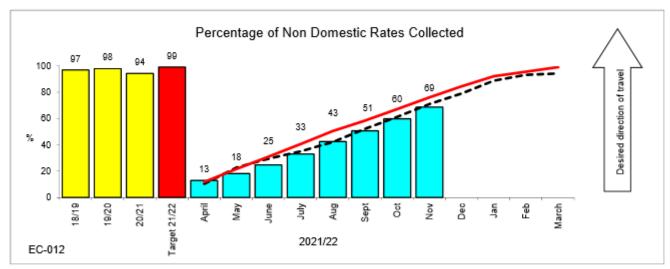


### CORPORATE HEALTH INDICATORS (Responsible Manager - Various)



Since January 2009, measures have been in place to reduce the time taken to pay Local Suppliers. The Average Number of Days taken to pay Local Suppliers in November was 5.24 (Target = 12 days); Average Number of Days taken to pay All Suppliers in November was 18.34 (Target = 20 days). Late Payment legislation introduced in March 2013 provides for all undisputed invoices payable by a Public Authority to be paid within 30 calendar days, unless agreed with the supplier, and introduces financial penalties for late payment.

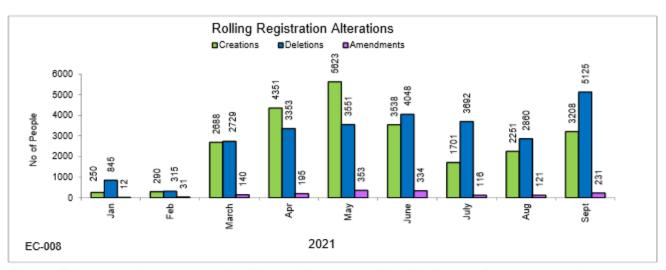




Impacts of Covid restrictions and removal/reduction of Government reliefs from 1st July.

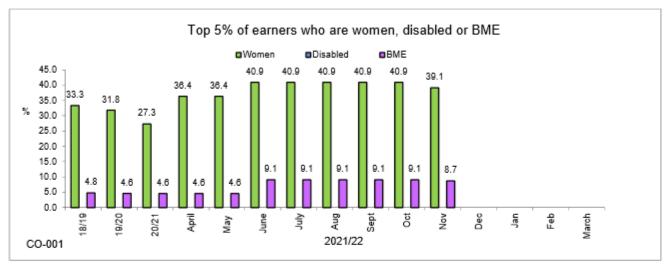
Annual Election Indicators	Desired Direction of Travel	2018	2019	2020	2021
EC-002: Percentage of Adult Population on the Electoral Register	<b>↑</b>	96	94.5	97.3	97.8
EC-003: Percentage of rising 18 year olds on the Electoral Register	<b>↑</b>	26	23.6	26.9	23.3
EC-004: Percentage of those on the Electoral Register who voted	<b>↑</b>	37.7	36.3	n/a	40
EC-005: Percentage of people who voted by post	n/a	41.3	33.8	n/a	33.5
EC-007: Percentage of clerical errors recorded at the last election	<b>→</b>	0.0001	0.0001	n/a	0.013
Number of Postal Votes Issued (due after the election)	<b>↑</b>	n/a	n/a	n/a	14,443
Number of Postal Votes Received (due after the election)	<b>↑</b>	n/a	n/a	n/a	10,823
Percentage of Postal Votes Returned (due after the election)	<b>↑</b>	n/a	n/a	n/a	75%

Local elections scheduled for May 2020 were postponed until 2021 due to Covid-19 lockdown.

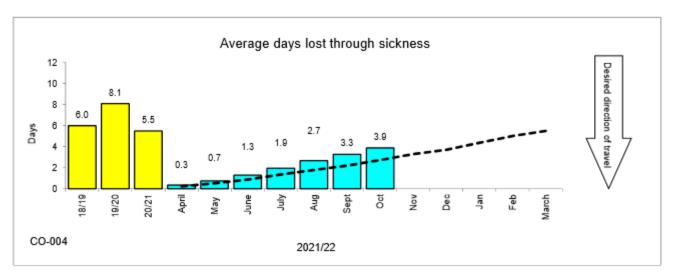


There will be no monthly updates to the Electoral Register published in October, November and December whilst the annual canvass is carried out.

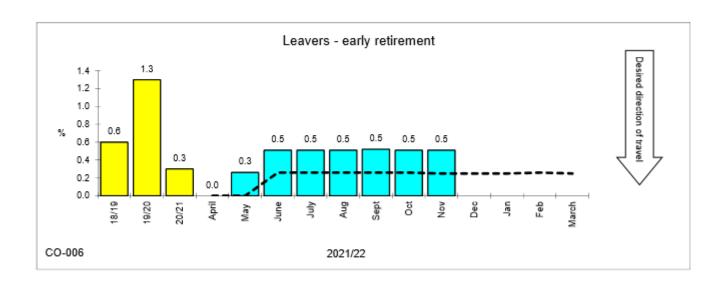
# HUMAN RESOURCES (Responsible Manager - Amanda Jeffrey)

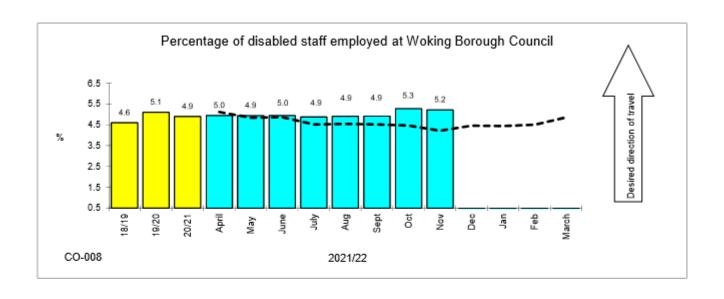


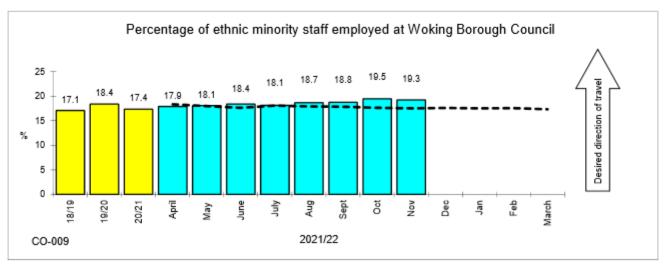
The number of employees included in the top 5% can differ, depending on the total number of employees, and if there are salary changes for top earners. This causes these figures to fluctuate, even if no one in the top 5% of earners leaves the organisation.



Excluding long term sickness to October = 1.6 days. There is a 1 month time lag on this indicator.

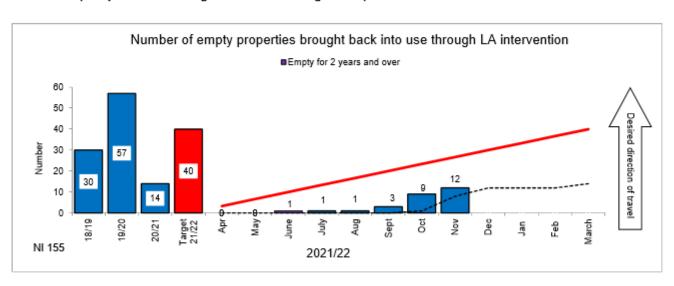






The % of economically active people from BME communities in Woking is 5.1% (source 2011 census).

# HOUSING (Responsible Manager - Louise Strongitharm)

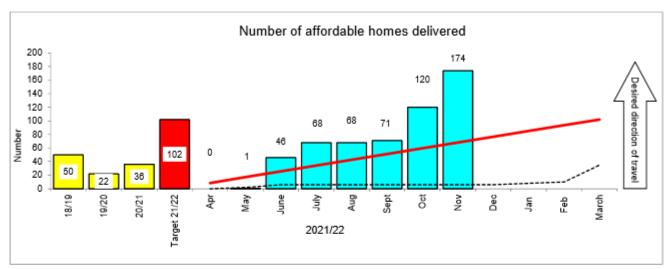


Annual Housing Management Indicators	Desired Direction of Travel	18/19	19/20	20/21	21/22
SO-071: Energy efficiency of Council owned homes- SAP rating (top quartile = 69)	<b>↑</b>	68.5	68.5	69.1	
NI-158: Percentage of non-decent Council homes	<b>+</b>	0.1	0.1	2.9	

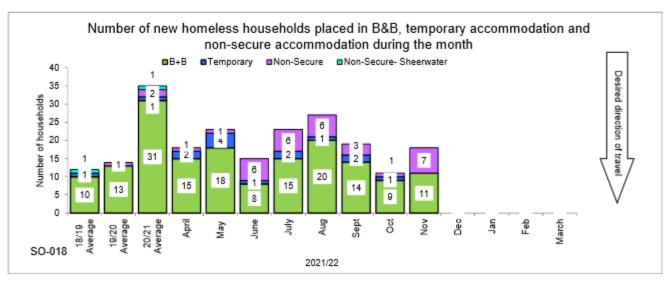
At present we have 77 properties showing as potentially non-decent out of a surveyed stock of 2644 properties. Extrapolated across the whole stock, this is 2.9% non-decency.

This is a jump on previous years, but is to be expected. Not only has the pandemic stopped us from running all of our works programmes, but we've also had a mass update of the stock condition data (this has brought property component due dates forward), so we can be very confident that we are accurately reporting a low non decency rate. 97% of the stock now has an up to date Stock Condition Survey and the final 3% are due for completion by the end of March 2022.

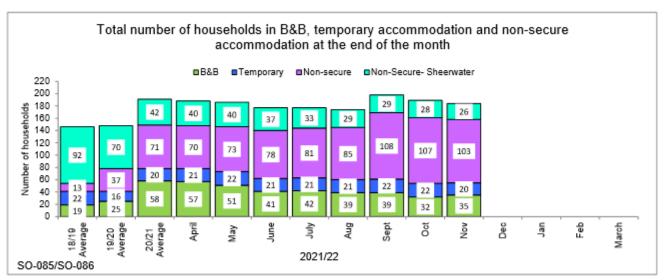
In terms of SAP, after completing 1,400 updated EPC's, the average SAP score of 69.1 which is similar to previous years. Due to the current lack of available funding to undertake energy efficiency works and decent homes works it is difficult to make improvements across both of these measures. We needed to invest now in EPC's; as without them you cannot apply for government funding to undertake energy efficiency works. Thanks to the investment in EPC's, we've been able to apply for and secure external energy efficiency funding through the LAD2 scheme. There is a time lag on receipt of these figures.



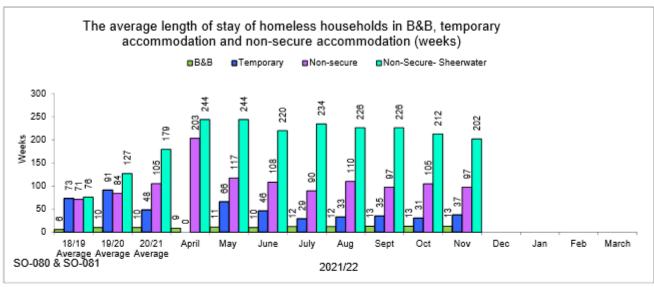
Figures for November: Social Rented: 0, Intermediate homes for rent: 0, Intermediate homes- shared ownership: 18, Affordable Rent: 36, Starter Homes: 0. Cumulative figures year to date: Social Rented: 48, Intermediate homes for rent: 0, Intermediate homes- shared ownership: 18, Affordable Rent: 108. Total for year to date: 174



The Sheerwater properties are being used pending the redevelopment of Sheerwater.



An increase in non-secure accommodation is displayed since September; as seventeen Private Sector Leasing properties had originally been used to prevent homelessness but are now considered to be temporary accommodation.



The Sheerwater properties are being used pending the redevelopment of Sheerwater.

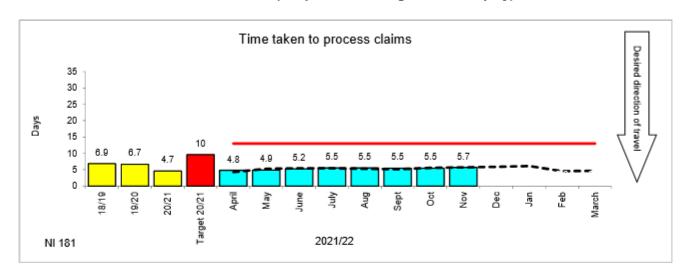
Annual Homelessness Indicators	Target	Desired Direction of Travel	18/19	19/20	20/21	21/22
SO-015: Number of rough sleepers	1 - 10	<b>+</b>	11	11	1	
SO-082: The number of households prevented from becoming homeless	N/A	N/A	78	N/A	N/A	N/A

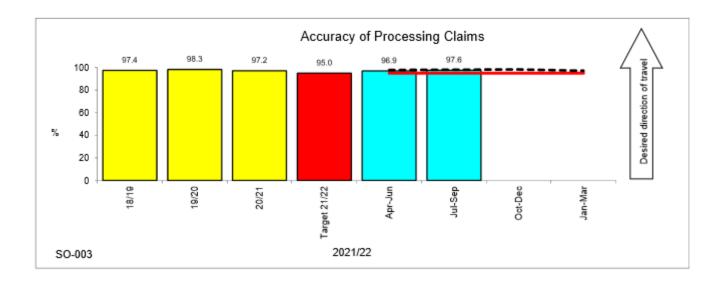
There are only two rough sleepers considered to be out. They have both been offered help but are currently refusing to engage - mostly due to severe mental health issues. The Rough Sleeper Team will continue to try to engage with them

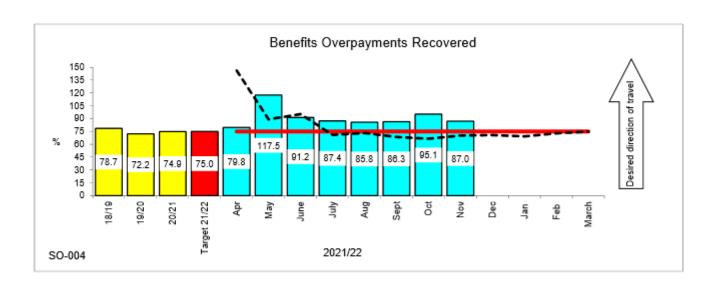
Quarterly New Vision Homes Indicators	Annual Target	20/21	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar
IM1: Rental income (%)	98.90	95.06	86.68	91.31		
IM3: Average days void	21	30.13	35.22	31.65		
RR1: Emergency repairs (%)	98.75	99.84	98.68	99.14		
RR2: Urgent repairs (%)	97.75	97.61	99.01	98.77		
RR3: Routine repairs (%)	96.72	92.33	93.04	92.40		

Due to continued issues with void performance NVH has engaged with a second contractor to take on a number of the void properties – September saw a big improvement in the void performance following this decision with an average turnaround time of 23.21 days compared to 42.54 days in August. NVH will continue to monitor the situation and make use of the second contractor where necessary to keep performance at an acceptable level.

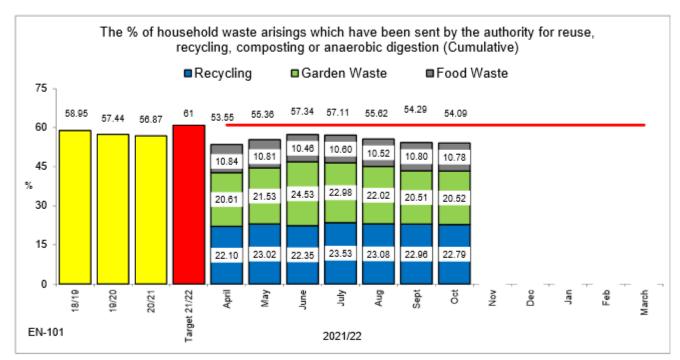
# HOUSING BENEFIT AND COUNCIL TAX (Responsible Manager - David Ripley)



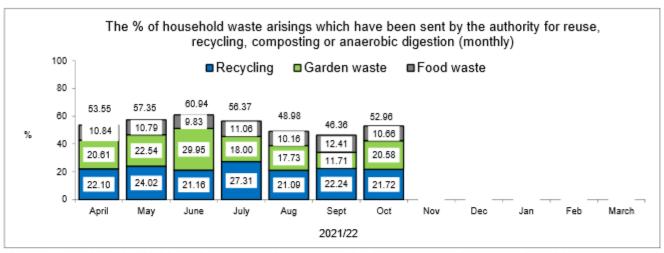




## WASTE AND CLEANLINESS (Responsible Manager - Geoff McManus)



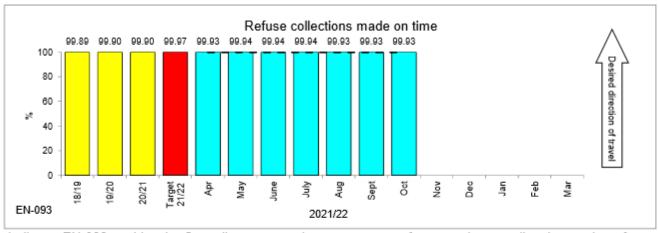
In October 2021 Green Waste experienced a noticeable increase in tonnage since the previous month. Food and Household Waste experienced a considerable decrease, whilst comingled material was steady. The October monthly recycling rate is 52.96% and the cumulative recycling rate (year to date) stands at 54.09%. There is a 5 week time lag on this indicator.



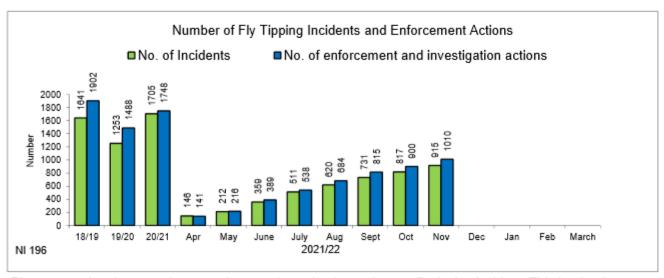
Due to the national HGV driver shortage, garden waste collections are operating at a reduced frequency. Garden waste tonnages contribute to the recycling rate, therefore a lower overall recycling rate is expected. There is a 5-week time lag on this indicator.

Quarterly Waste Indicators	Annual Target	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar
NI-191: Residual household waste per household (kg)	350	99	200		

Figures provided quarterly. Population figure used = 42,953. There is a 5 week time lag on this indicator.



Indicator EN-093 enables the Council to measure its contractors performance by recording the number of genuine missed waste and recycling containers reported by residents. There is a 5 week time lag on this indicator.

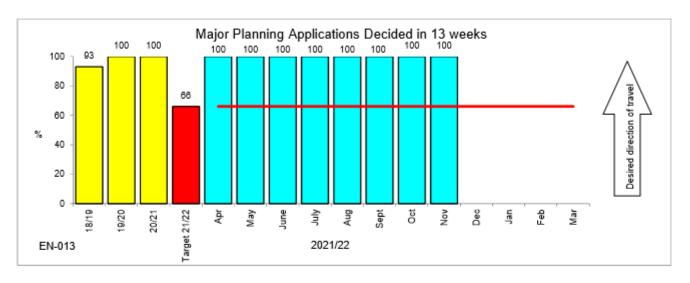


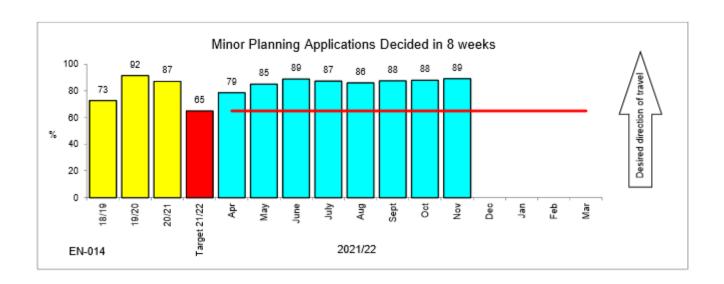
Please note that there can be more than one investigation action per fly tipping incident. This is why there are more investigation and enforcement actions than there are fly tipping incidents..

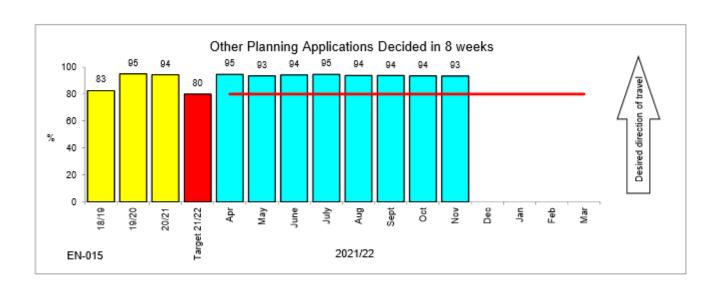


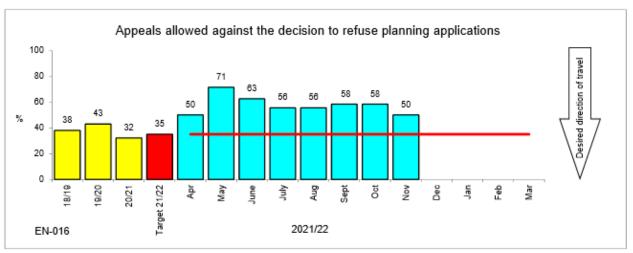
Satisfaction surveys are carried out through a telephone poll of 300 residents every quarter. There is a one month time lag on this figure.

# PLANNING (Responsible Manager - Thomas James)

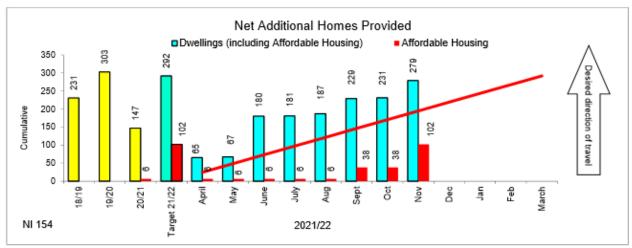








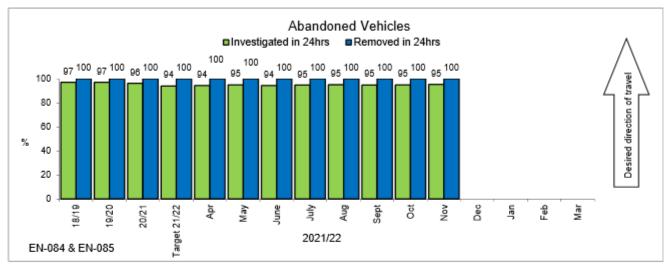
The percentage of appeals allowed against refused planning applications is above target and is being monitored to ascertain whether there are any trends in decision making. The number of appeals received are relatively low, so any single decision carries a reasonable percentage.



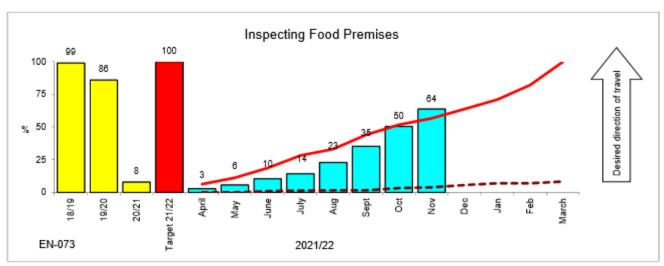
The total affordable housing of 102 equates to: 54 - Broadoaks and 48 - Hale End Court, Old Woking. The month of November includes some affordable homes which had previously not been recognised.

Total Resid	ential Properties Comp	oleted		
Year	Residential Properties Target	Dwellings	Affordable Housing Target	Affordable Housing
2011/12	292	175	102	3
2012/13	292	273	102	0
2013/14	292	370	102	14
2014/15	292	66	102	8
2015/16	292	360	102	126
2016/17	292	399	102	173
2017/18	292	345	102	54
2018/19	292	231	102	37
2019/20	292	303	102	19
2020/21	292	147	102	6
2021/22	292	279	102	102
Cumulative Total	3212	2948	1122	542

### COMMUNITY SAFETY (Responsible Manager - Geoff McManus)



\*24 hours from the time that the vehicle can be legally removed. The table shows the cumulative percentage of vehicles visited and removed during the course of the year.



Targeted inspections are revised this year due to the FSA 'Recovery Plan' outlining priorities for high risk and newly registered inspections rather than the usual progamme. 'Revised inspections due' will include adjustments for inspections brought forward due to public health risk, new registrations, inspections completed as a result of a re-rating request and businesses that have ceased trading.

Quarterly Environmental Health Indicators	Desired Direction of Travel	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar
Percentage of establishments with a food hygiene rating of 3 or better	<b>↑</b>	96%	95%		

Annual Environmental Health Indicator	Target	Desired Direction of Travel	2019/20	2020/21	2021/22
Satisfaction of business with Environmental Health	85%	<b>^</b>	91%	Unavailable	

Business satisfaction, engagement and enforcement were much lower in 2021/22 due to the pandemic. Results are therefore recorded as 'Unavailable' as they would not be a true reflection in comparison to previous years.

# FINANCIAL MANAGEMENT INFORMATION

November 2021

# REVENUE BUDGET - MAJOR VARIATIONS AND RISK AREAS NOVEMBER 2021

### Introduction

The report that follows summarises the General Fund and Housing Revenue Account budget variations for 2021/22 based on information available at the end of November.

Set out below are explanatory notes for the major variations that have been identified.

# General Fund – Major Variations and Risk Areas

The Council allowed a General Fund risk contingency of £250,000 in the Budget for 2021/22 and assumed a £9.5m use of reserves to meet service pressures and Covid related income losses. Budget monitoring to the end of November indicates a forecast reduction in this use of reserves of £2,146,677. The variations making up this underspend are reported below.

	tturn 21/22
November 202	21/22
	_
£	£
Impact of Covid on Income Budgets	
	53,000
	40,000
J ,	25,381 *
	73,000
	14,016
	68,635
Direct Covid expenditure and funding	
	550,000
	40,628 *
·	41,480 *
	-17,457 *
	62,114 *
,,	49,354
Leisure Recovery Fund -11,672 -	-11,672
Additional Restrictions Grant -150,000 -1	50,000
New Burdens funding - Business support grants	39,800 *
-257,021 -2	257,021
Other Service Variations	
· ·	50,000
i The Lightbox 26,000	26,000
j Planning Inquiry Costs 182,783 2	68,882
k Interest costs -402,486 -5	500,000
I On-going pension costs -11,890 -	-26,660
m Public liability claims 30,600	30,600
n Staff Training 45,740	70,000
o Development Management income 201,948 1	50,000
p Debit/Credit Card Charges 20,000	30,000 *
Unused Contingency net of Savings Target -100,000 -1	50,000
Employee costs under staffing budget -269,843 -2	69,843 *
-244,316 -3	321,021
Forecast Underspend/Reduction in Use of Reserves at November 2021 -1,957,875 -2,1	46,677
Position at October 2021 -1,8	300,710

Items marked with a \* in the table and the following comments have changed this month. Further details of each of these variations are set out in the following section.

Covid related service expenditure in 2021/22 is assumed to be met through specific Covid grant funding and Contain Outbreak Management Fund (COMF). This position will be monitored and variations reported as the year progresses.

# a Car Parks Income (Geoff McManus, Director of Neighbourhood Services)

The gradual lifting of Covid restrictions and impact of changes to behaviours has meant activity is still significantly reduced during 2021-22. The situation will continue to be closely monitored.

The government has extended the income compensation scheme for lost sales, fees and charges to 30 June 2021, which will fund 75% of the losses over an initial 5% reduction in income. The forecast income from this scheme is shown separately.

# b <u>Commercial Rents</u> (Ian Tomes, Strategic Asset Manager)

The National Lockdowns and various levels of restrictions in force has resulted in a difficult trading environment for businesses within the Borough. A number of tenants in the Council's commercial properties have had difficulties in paying rent and service charges due during this period. Where possible arrangements have been made to recover amounts due over time. An assessment of the potential lost income through irrecoverable debt forecasts a variance to budget of approximately £1.94m in 2021/22.

# c <u>Leisure income</u> \* (Steve May, Leisure Services Manager)

During the first 3 months of the year there was a need for the Council to provide operational support of some £62k as Covid restrictions affected the income generated from the facilities. The government extended the Sales, Fees and Charges compensation scheme until 30 June 2021, which will provide some compensation (reported separately) for the lost income during this period.

From July onwards this position has shown a considerable improvement, as a result of the successful relaunch of the service and alterations to programming. The contractual services being run at a loss by Freedom historically have been put on pause to allow the service to run more economically and reduce the requirement for WBC support.

The current forecast indicates that for the period from July to March no further operational support will be required and the contractor will be able to contribute some £170k towards the Management Fee, reducing the lost Management Fee for the year to £525k (the full year fee payable to the Council would have been £696k).

It should be noted that these forecasts were drawn up before the latest Covid restrictions were put in place in mid December, and so will need to be carefully monitored over the forthcoming months.

# d Town Centre Leisure lease extension (Ian Tomes, Strategic Asset Manager)

Due to the Covid pandemic the Town Centre Leisure lease has been extended to October 2021 to accommodate the housing pods provision for rough sleepers. There have also been costs relating to the assignment of the footbridge licence costs, giving a projected total cost of £550,000 in 2021-22.

- e <u>Taxis and Private Hire Vehicles</u> (Joanne McIntosh, Director of Legal and Democratic Services) Activity levels for 2021/22 have been lower than forecast for Private Car Hire and Taxi Licences resulting in an overspend for the service.
- f <u>Civic Events</u> (Frank Jeffrey, Democratic Services Manager,) Costs relating to Civic Events such as Remembrance Sunday, Civic Service, Civic Reception, Freedom of Borough and Peace Garden Service have either been scaled down for 2021 or postponed until 2022 due to the Covid-19 pandemic
- g <u>Mayors Car and Driver</u> (Frank Jeffrey, Democratic Services Manager,) The Mayors duties have been limited due to the Covid-19 pandemic resulting in a saving on the costs associated to the Mayors car and driver.
- h <u>Legal Costs</u> (Joanne McIntosh, Director of Legal and Democratic Services)
  This overspend is in respect of legal costs associated with commercial properties that have been contracted out to external solicitors due to the volume of work.
- i <u>Lightbox</u> (Steve May, Leisure Services Manager) There is an overspend of £26,000 in 2021-22 due to contract inflation.
- j Planning Inquiry Costs (Joanne McIntosh, Director of Legal and Democratic Services) In May 2021 the Planning Inspectorate held an inquiry into the Woking Football Club Stadium and associated developments planning appeals. There will be a second planning inquiry in relation to a site in Goldsworth Road later in the year. The cost to the Council is forecast to be £268,882.
- k Interest Costs (Neil Haskell, Financial Services Manager)
  There has been a saving in year as short term borrowing, at lower interest rates, has been taken in advance of securing long term PWLB loans. As the long term loans have been taken during the year, this variance has reduced. Loans to group companies have been lower than budgeted resulting in a reduction in income received, however this is offset by a reduction in associated PWLB interest paid and slippage in other project costs.
- I <u>On-going Pension Costs</u> (Leigh Clarke, Director of Finance) On-going pension costs are £26,660 less than budgeted during 2021-22.
- Public Liability Claims (Geoff McManus, Director of Neighbourhood Services)
  During 2021-22 there has been a number of public liability claims resulting in costs of £30,600 being the insurance excess payable by the council.
- n Staff and Member Training\* (Amanda Jeffrey, Human Resources Manager)
  The Council continues to work with an external organisation in undertaking a series of learning and development programmes for all managers. The aim has been to enhance the capability and resilience of our managers to ensure they have the ability to cope with the future challenges and changes to come. This development has built on the programmes already rolled out to the Senior Managers. The Council will continue to support all officers with learning opportunities to ensure knowledge and skill levels are fit for the future and will review future budgets.

# o <u>Development Management</u> (Thomas James, Development Manager)

Despite a significant increase in the number of planning applications being received, these generally have involved the submission of householder and minor applications which attract lower fees. It is expected income will be £150K 'below budget' for the financial year as a result of not receiving planning applications for large scale developments particularly for residential, but fees will continually be monitored.

# p <u>Debit and Credit Card charges</u> \* (Neil Haskell, Financial Services Manager)

Changes in charges and an increase in the number of transactions have resulted in an overspend against budget of circa £30k.

# Housing Revenue Account (Louise Strongitharm, Director of Housing)

The 2021/22 Housing Revenue Account variations identified to the end of November 2021 are set out in the table below:-

	Position	Forecast
	to	Outturn
	November	2021/22
		£
Rent Recovery	0	80,000
Plant room repairs	149,132	156,804
Council Tax Voids	22,278	44,556
Employees saving in excess of staffing budget	-19,399	-19,399
Increase in HRA outturn	152,011	261,961

#### Rent Recovery

The overall arrears position for the HRA has remained fairly static and currently sits at approx. £797k. The collection rate is up significantly on the same period last year, but still down on pre-pandemic levels, due to many tenants struggling with the financial impact of Covid-19. Work continues in 2021/22 to ensure that those tenants receive advice and support in accessing Universal Credit. The number of tenants in receipt of Universal Credit continues to grow which is an additional challenge to rent collection due to the way the Universal Credit is paid (monthly in arrears). It is worth noting that with the embargoes on taking recovery action during 2020/21, the courts have a considerable backlog and have prioritised the most serious cases (i.e. significant ASB, substantial rent arrears of more than 1 year, etc.). Rental income is also affected by void properties within the Red Line of the Sheerwater Regeneration awaiting redevelopment. A bad debt provision for £200,000 has been budgeted for the year.

#### Plant room maintenance

Plant room maintenance expenditure is over the budget by £149,132. The cause of this is that the works scheduled for 2020-21 (communal boiler replacements) had to be deferred due to the pandemic. These works have been undertaken this year as they are still required.

#### Council Tax Voids

Longer void periods are leading to increased council tax voids on empty properties.

## NVH Insourcing & final bill

The New Vision Homes contract will end on 31/03/2022. On 11th February 2021, Council resolved to bring the New Vision Homes contract services in house at the end of the contract term. As part of this process, the New Vision Homes contract will need to be Final Accounted. As there is no provision within the contract for interim final accounts, this will mean a Final Account for a 10 year ongoing project. Due to the varied nature of the contract and the 10 year term, there is uncertainly around the level of the Final Account payment. It is anticipated that the Final Account process will take from April to August 2022.

## Capital and Investment Programme decisions

The Executive has delegated authority to approve new schemes up to £10 million in any year, subject to any individual project being not more than £5 million and the cost being contained within the Council's Authorised Borrowing Limit.

Fit for the Future external support	£500,000
Town Centre Masterplan	£100,000
Celebrate Woking 2022/23	£100,000
Greenfield School loan facility	£3,100,000

## Opportunity Purchases

The Investment Programme includes an annual budget of £3,000,000 for opportunity purchases. There have been no acquisitions to date.

#### SHEERWATER REGENERATION

In April 2017 the Council authorised the purchase of private properties by Thameswey Housing Ltd, financed by Thameswey Developments Ltd (TDL), as part of the Sheerwater regeneration scheme. The Sheerwater Community Charter also offered an Assisted Purchase scheme where the Council would acquire a stake in a new property (up to 33% or £100,000) to enable residents to move to an equivalent property, and the option of a mortgage of last resort. The following amounts have been advanced since the schemes opened in August 2017:

Capital Expenditure	No of	
	<u>Properties</u>	
Assisted Purchases and acquisition of new houses	26	£3,159,785
Mortgages	12	£1,868,830
Properties acquired by THL using WBC loan finance:		
Completed Sales (expenditure incurred)	112	£39,232,211
Offers Accepted (committed expenditure)	8	£1,567,125
	120	£45,827,950

Further costs incurred to date which are to be reimbursed by the project are detailed below (the timing of the reimbursement will be dependent on the financial position of the project):

The Birch and Pines Lease Surrender & Demolition	£231,924
The Sheerwater Underwrite Agreement	£3,841,106
Purchase Of Dwellings Within The Redline and acquisition of new houses	£4,682,457
Home Loss & Disturbance Payments	£2,052,259
Infrastructure Investment	£2,128,901
Financial Modelling	£82,821
Southern Housing Group Property Purchase	£3,657,402
Greenoak Housing Association Purchase	£4,029,551
HRA Acquisitions	£354,533
	£21.060.954

#### Loan Finance Approvals

The Sheerwater regeneration is to be funded by loan finance from the Council. In April 2017 the Council agreed that funding will be advanced at cost to the Council with a 1% arrangement fee. During 2017/18 the Executive approved £5m to be made available to Thameswey Developments Ltd (TDL) and on 5 April 2018 the Council approved a loan facility of £26m to enable TDL to construct the leisure and recreational facilities at the Bishop David Brown site. On the 4 April 2019 the Council approved a further short-term loan facility of £42m to TDL, on terms previously approved, to enable the first residential phase (Purple). The Council also approved that on completion of the Purple phase a 50 year loan facility of £48.4m be made available to Thameswey Housing Ltd at a margin of 0.5%. On 13 February 2020 the Council approved the loan finance for the delivery of the scheme as whole. As detailed in the Council report arrangement fees and margins were removed from the loan facilities for the scheme.

#### Project Management\Revenue Expenditure

Committed legal advice for CPO process

The following costs have been identified to be funded from the Sheerwater Regeneration reserve\WBC Resources:

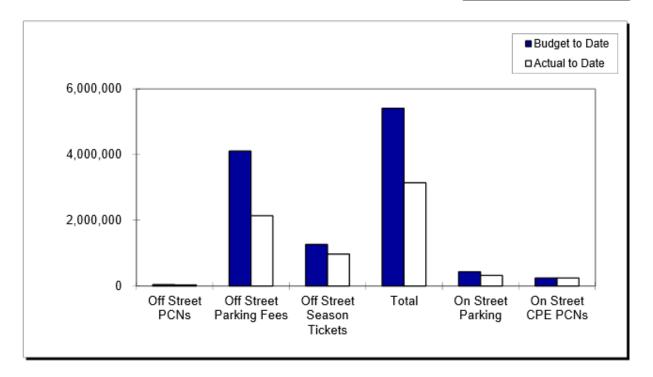
		To Date
Sheerwater Regeneration Staff Costs Not Charged To TDL		£976,205
Removal Costs		£99,921
Equalities Survey		£80,881
Miscellaneous Costs		£136,789
Securing Void Sheerwater Units		£36,719
Subsidy of Bishop David Brown School Legal Fees and Rent Loss		£176,738
Subsidy of Sheerwater GP Practice		£111,169
Total		£1,618,420
Compulsory Purchase Order (CPO)	Income	Expenditure
DCLG Estate Regeneration Grant	£285,000	

£280.000

# CAR PARKS INCOME NOVEMBER 2021

	Off Street PCNs	Off Street Parking Fees	Off Street Season Tickets	Total
Annual Budget	63,000	6,393,000	1,499,000	7,955,000
Budget to Date	42,000	4,104,000	1,267,000	5,413,000
Actual to Date	30,000	2,142,000	972,580	3,144,580
Variation to Date	-12,000	-1,962,000	-294,420	-2,268,420
	-29%	-48%	-23%	-42%

On Street	On Street
Parking	CPE PCNs
672,000	362,000
432,000	241,000
319,000	243,000
-113,000	+2,000
-26%	+1%



The gradual lifting of Covid restrictions and impact of changes to behaviours has meant activity is still significantly reduced during 2021-22. The situation will continue to be closely monitored.

The government extended the income compensation scheme for lost sales, fees and charges to 30 June 2021, which will fund 75% of the losses over an initial 5% reduction in income. The forecast income from this scheme is shown separately.

Geoff McManus, Director of Neighbourhood Services

# STRATEGIC PROPERTY INVESTMENTS

	Rental Income		Fi	Financing Costs		Net budget benef		enefit		
	Business Case	Current (Full Year)	Increase/(Decrease)	Business Case	Actual	Further Works	Increase/(Decrease)	Business Case	Increase/(Decrease)	Current Surplus/(Deficit)
Property	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cleary Court	278	132	-146	158	130	21	-7	120	-139	-19
Morris House	309	167	-142	187	170	128	111	122	-253	-131
6 Church Street West	728	795	67	451	425		-26	277	93	370
Orion Gate	1,377	1,388	11	483	464		-19	894	30	924
Dukes Court	4,364	4,889	525	2,763	2,622	33	-108	1,601	634	2,235
Red House	423	266	-157	236	224		-12	187	-145	42
CMS House Poole Rd	120	120	0	72	72		0	48	0	48
Victoria Gate	2,073	2,073	0		1,595		-47	431	47	478
Midas House	1,406	657	-749	950	923		-27	456	-722	-266
Albion House	1,569	1,487	-82	-	1,046		-94	429	12	441
Commercial Buildings	226	190	-36	150	128		- <mark>22</mark> 7	76	-14	62
1 Christchurch Way	615	646	31	360	367			255	24	279
Goldsworth Park Centre	912	938	26	711	681		-30	201	56	257
36-42 Commercial Way	134	134	0	82	59		-23	52	23	75
TOTAL	14,534	13,882	-652	9,385	8,906	181	-298	5,149	-354	4,795

These properties have been acquired to support the economic sustainability and employment space in Woking. Based on November, the above properties will provide a net benefit to the Council of circa £4,795,000 per annum. The reasons for the variations from the business case projections are on the next page.

Ian Tomes, Strategic Asset Manager

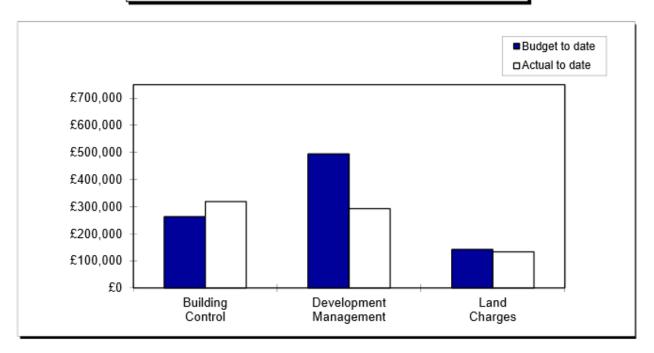
# STRATEGIC PROPERTY INVESTMENTS

<u>Property</u>	
Cleary Court	Cleary Court currently has 2 office suites and 1 shop unit vacant.
Morris House	The rent shortfall is due to the vacant ground floor retail units which have been empty since acquisition
6 Church Street West	There is a full repairing and insuring lease now in place with the Department of Work and Pensions (DWP) for the whole building paying £795,000 per annum effective December 2020.
Orion Gate	Orion Gate is fully let.
Dukes Court	Vacant space now amounts to some 27,000fts2 in units B4, CGrnd, C1, C3, C6, C7, D1 and
Dukes Coult	Chertsey House
Red House	Red House is fully let.
CMS House Poole Rd	CMS House is fully let.
Victoria Gate	Victoria Gate is fully let.
Midas House	Midas House was acquired on 31 January 2019. Part of the 1st floor, 2nd floor and 3 floor and
Wildas Flouse	1 shop unit are vacant.
Albion House	Albion House was acquired on 29 March 2019. There is currently 1 void unit.
	63, 65, 67, 69, 71, 73 and 75 Commercial Way were acquired on 2 October 2019. Number 67
Commercial Buildings	became vacant on 8 May 2020 and was re-let in March 2021 on a new 5 year term at a market
	rent.
1 Christchurch Way	1 Christchurch Way was acquired on 9 November 2019 and is fully let.
Goldworth Park Centre	The Goldsworth Park Centre was acquired on 9 April 2020 and is fully let.
36-42 Commercial Way	36, 38, 40 and 42 Commercial Way was acquired on 11 November 2020 and is fully let.

Ian Tomes, Strategic Asset Manager

# OTHER FEES AND CHARGES NOVEMBER 2021

	Building	Development	Land
	Control	Management	Charges
Budget to date	263,324	494,344	142,146
Actual to date	318,687	292,396	133,270
Variation to Date	+55,363	-201,948	-8,876
	+21%	-41%	-6%



### Building Control (David Edwards, Chief Building Control Surveyor)

Confidence is returning in the domestic construction market. Additionally two major developments have boosted building control income, but it remains to be seen if this recovery lasts through the winter.

# <u>Development Management</u> (Thomas James, Development Manager)

Despite a significant increase in the number of planning applications being received, these generally have involved the submission of householder and minor applications which attract lower fees. It is expected income will be £150K 'below budget' for the financial year as a result of not receiving planning applications for large scale developments particularly for residential, but fees will continually be monitored.

# Land Charges (David Ripley, Revenue & Benefits Manager)

Prices have been set to reflect the cost neutral requirement of Land Charges fees and income.

# EMPLOYEE COSTS NOVEMBER 2021

	Original		Latest		Actual	Variation from
	Budget		Budget	Budget to	Expenditure to	Budget to
	2021/22	Variations	2021/22	NOVEMBER	NOVEMBER	NOVEMBER
	£	£	£	£	£	£
US - Corporate Leadership Team	914,815	0	914,815	609,877	679,566	69,689
US - Human Resources	412,712	0	412,712	275,141	330,350	55,209
US - Revs, Benefits & Customers Services	1,799,947	0	1,799,947	1,199,965	1,176,210	-23,755
US - Financial Services	711,199	0	711,199	474,133	496,777	22,644
US - ICT and Business Improvement	1,247,294	0	1,247,294	831,529	730,252	-101,277
US - Legal & Democratic Services	1,446,745	0	1,446,745	964,496	911,524	-52,972
PLACE - Neighbourhood Services	2,690,081	0	2,690,081	1,793,386	1,671,584	-121,802
PLACE - Planning Services	1,730,822	0	1,730,822	1,153,881	1,271,732	117,851
PLACE - Estate Management	466,571	0	466,571	311,046	314,300	3,254
PLACE - Building Services	887,861	0	887,861	591,907	567,704	-24,203
PLACE - Business & Community Engagemen	169,625	0	169,625	113,083	116,277	3,194
PEOPLE - Housing Services	1,864,215	0	1,864,215	1,242,810	1,305,555	62,745
PEOPLE - Community Services	4,515,989	0	4,515,989	3,010,660	2,987,340	-23,320
Onland builded	40.057.075		40.057.075	40 574 044	40.550.474	40.740
Salary budget	18,857,875	0	18,857,875	12,571,914	12,559,171	-12,743
Contribution towards costs	-3,267,877	0	-3,267,877	-2,178,585	-2,455,084	-276,499
	15,590,000	0	15,590,000	10,393,329	10,104,087	-289,242

#### <u>Notes</u>

- At its meeting on the 4 February 2021 the Executive agreed that the staffing budget for the year would be limited to £15.590m and an annual average number of staff for the year of 340 FTE. CLT will manage the staffing budget flexibly within these two parameters.
- The above figures exclude costs of £104,568 on redundancy payments, which will be met from the management of change budget. The amount is split as follows:

General Fund	80,100
Housing Revenue Account	24,468
	104,568

- 3. Contributions towards costs reflect costs included in main table for which we receive some external funding.
- 4. The variation above is split between the General Fund and Housing Revenue Account as follows:

General Fund	-269,843
Housing Revenue Account	-19,399
	-289.242

# EMPLOYEE NUMBERS As at November 2021

	Employee Numbers for Full time, Part time, Agency cover and Casual				
Business Area	Full Time	Part Time	Agency Cover	Casual Staff	Total FTEs
US - Corporate Leadership Team (J.Fisher)	6	1	0.00		6.8
US - Human Resources (J.Fisher)	7	3	0.00		8.9
US - Revs, Bens & Customer Services (L.Clarke)	32	12	5.00		44.1
US - Financial Services (L.Clarke)	14	2	1.00		16.3
US - IT & Commercial Unit (J.Fisher)	18	1	0.00		18.5
US - Legal & Democratic Services (J McIntosh)	26	3	0.00		28.1
PLACE - Neighbourhood Services (G.McManus)	26	7	0.00		30.0
PLACE - Planning Services (G.Framalicco)	29	6	3.81		37.3
PLACE - Estate Management (G.Framalicco)	5	1	1.94	2	8.0
PLACE - Building Services (G.Framalicco)	11	2	0.00		12.4
PLACE - Business Liaison (G.Framalicco)	3	2	0.00		4.0
PEOPLE - Housing Services (L,Strongitharm)	22	7	0.00		27.1
PEOPLE - Community Services (L,Strongitharm)	52	55	1,14	4	83.8
Additional FTE to account for partially funded posts					7.6
Grand totals	251	102	12.89	6	333.0

The staffing budget is managed flexibly within a total sum of £15,590,000 and an average annual FTE of 340.

Month	Total FTEs
April 2021	317.5
May 2021	317.8
June 2021	317.2
July 2021	324.6
August 2021	319.3
September 2021	321.8
October 2021	327.7
November 2021	333.0
December 2021	
January 2022	
February 2022	
March 2022	
Average for the year to date	322.4

(Average for previous year: 2021-2022 = 323.2)

Memorandum					
Number of externally funded posts (excluded from count above)	63	20	2	3	

# The funded posts are:

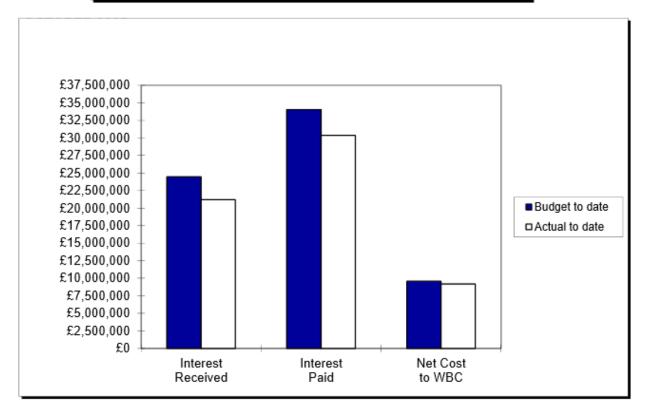
1.On-street parking		
TTR080: Parking Services Manager		
OSP020: Operations Manager (On-Street)		
AOM010: Assistant Operations Manager		
PARK02: Parking Officer(Notice Processing)		
PARK12: Senior Parking Officer		
PARK13: Notice Processing Officer		
PARK06: Assistant Technician		
BLE001: Bus Lane Enforcement Officer		
CIV038: Civil Enforcement Officer		
CIV021: Civil Enforcement Officer		
CIV022: Civil Enforcement Officer		
CIV023: Civil Enforcement Officer		
CIV024: Civil Enforcement Officer		
CIV025: Civil Enforcement Officer		
CIV026: Civil Enforcement Officer		
CIV027: Civil Enforcement Officer		
CIV028: Civil Enforcement Officer		
CIV029: Civil Enforcement Officer		
CIV030: Civil Enforcement Officer		
CIV031: Civil Enforcement Officer	28	

CIV032: Civil Enforcement Officer
CIV033: Civil Enforcement Officer
CIV034: Civil Enforcement Officer
DAL088: Senior Parking Administrator
PARK07: Parking Services Administration Officer
PARK09: Voucher Parking Officer

0.00
2. Other
SBS165: Building Surveyor
PFI010: PFI Project Manager
ENG001: Town Centre Engineer
ENG002: Town Centre Engineering Officer
ENG003: Principal Engineer
SAM010: Strategic Asset Manager
SBS020: Building Services Manager
SBS024: Senior Building Services Engineer
CHR025: Senior Building Surveyor
ECS082: Marketing Communications Officer
RSC300: Resident Engagement Officer
RSC100: Resident Engagement Officer
RSC400: Resident Engagement Officer
RSC200: Resident Engagement Team Leader
SRB050: Handyperson
SRB055: Handyperson
SRB060: Handyperson
SRB075: Handyperson
SRB065: Handyperson

# INTEREST RECEIPTS AND PAYMENTS NOVEMBER 2021

	Interest	Interest	Net Cost
	Received	Paid	to WBC
2021/22 Estimate	36,712,374	51,078,666	14,366,292
Budget to date	24,474,916	34,052,444	9,577,528
Actual to date	21,188,787	30,363,829	9,175,042
Variation to Date	-3,286,129	-3,688,615	-402,486
	-13%	-11%	-4%



Loans to group companies and Victoria Square have been lower than budgeted resulting in an adverse variance in interest received, however, this variance has been offset by borrowing being lower than forecast and short term borrowing has been at lower interest rates than was assumed in the budget. Long term borrowing has been taken during the year to take advantage of low interest rates.

Neil Haskell, Financial Services Manager

# CAPITAL RECEIPTS NOVEMBER 2021

GENERAL FUND  DETAILS OF RECEIPT	ESTIMATED RECEIPTS (full year) £	ACTUAL RECEIPTS (to date) £
Land Sales		
TOTAL RECEIPTS 2021/22	0	0

HOUSING	ESTIMATED	ACTUAL
DETAILS OF RECEIPT	RECEIPTS (full year)	RECEIPTS (to date) £
Right To Buy Sales *	3,330,000	2,194,600
Land Sales (including target disposals) Equity Share Sale Repayment of Discount TOTAL RECEIPTS 2021/22	3,330,000	0 0 2,194,600
Receipt retained by WBC Treasury Share of receipt Earmarked for replacement housing	723,191 535,801 2,071,008 3,330,000	243,082 267,901 1,683,617 2,194,600

<sup>\* 12</sup> properties were sold under the Right To Buy to the end of November, at a discounted price of £182,883 compared with a forecast of 15 for the year @ £222,000 each.

The treasury share of receipt and earmarked for replacement housing figures are based on last year's instruction while awaiting new arrangement from DLUHC.

#### SAVINGS ACHIEVED NOVEMBER 2021

GENERAL FUND Savings achieved to date:	2021/22 £	Effect in 2022/23
No savings have been specifically identified against the target	0	0
Total Savings achieved at 30 November 2021	0	0
Savings Target *	100,000	
Savings to be achieved at 30 November 2021	100,000	

#### \* GENERAL FUND SAVINGS REQUIREMENT

The General Fund budget set in February 2021 included a savings target of £100,000 consistent with previous years. However, the budget also forecast that the Council would need to use reserves to mitigate Covid specific income losses and some underlying pressures in 2021/22. The Medium Term Financial Strategy (MTFS) report approved by Council in April 2021, and updated in July 2021, included an additional savings target of £1m for 2021/22 to reduce the use of reserves. A further update to the MTFS and proposed approach to achieving savings, was reported to the Executive in October 2021 with detailed savings proposal included in the draft budget report in November.

#### HOUSING REVENUE ACCOUNT

Following the outsource of the housing management services there is little opportunity to achieve further efficiency savings due to the nature of the HRA under the new arrangements. Therefore, no savings target was set for 2021/22.

## 30/11/21: COMMUNITY INFRASTRUCTURE (CIL) FUNDING AVAILABLE BY AREA

Area	Funding Receipts (£)	Funding Commitments yet to be Paid (£)	Money Paid (£)	Available Funding (Receipts less Commitments less Money Paid) (£)
Brookwood Neighbourhood Area	7,239.35	-	-	7,239.35
Byfleet and West Byfleet Ward	11,970.03	8,301.16	-	3,668.87
Canalside Ward	228,142.64	27,916.00	-	200,226.64
Goldsworth Park Ward	8,765.50	6,897.56	-	1,867.94
Heathlands Ward	19,786.68	-	-	19,786.68
Hoe Valley Ward	34,387.74	-	-	34,387.74
Hook Heath Neighbourhood Area	53,231.80	£15,000.00	-	38,231.80
Horsell Ward	48,500.47	-	-	48,500.47
Knaphill Ward	23,778.08	£2,000.00	720.74	21,057.34
Mount Hermon Ward	169,973.80	-	-	169,973.80
Pyrford Neighbourhood Area	28,246.98	-	14,000.00	14,246.98
Pyrford Ward	5,860.82	-	-	5,860.82
Pyrford Ward within West Byfleet Neighbourhood Area	2,630.77	-	-	2,630.77
St Johns Ward	17,283.72	-	5,632.36	11,651.36
West Byfleet Neighbourhood Area	855,240.01	£10,736.08	1,594.68	842,909.25
Total	1,515,038.41	£70,850.80	21,947.78	1,422,239.83

CIL is a charge levied on new developments to contribute towards infrastructure delivery. A proportion of the money received from this charge is allocated to Wards or Neighbourhood Areas where the development occurred, to be used for local community projects. Ward Councillors can apply for this funding and work with providers and resident groups to deliver identified community projects. The above table sets out the proportion of the CIL income that has been earmarked for the various Wards and Neighbourhood Areas to date.

# TREASURY MANAGEMENT INFORMATION

November 2021

#### SUMMARY OF EXTERNAL COMMITMENTS

[detailed schedules overleaf]

At 31 October 2021		At 30 Nover	nber 2021
£'000		£'000	%
	External Borrowing Outstanding		
1,773,031	Long-term borrowing (1)	1,763,734	97.0
	Short-term borrowing (less than 12 months)		
0	- Three months or more	55,000	3.0
65,000	- Less than three months	0	0.0
0	- Mayoral Charities (including Hospice)	2	0.0
1,838,031	Total Borrowing	1,818,736	100.0
	External Deposits		
0	Long-term Deposits	0	0
-		_	_
F7 000	Short-term Deposits	22.000	02.0
57,000	- invested by WBC Treasury (2)	22,000	83.8
8,384 65,384	- on call with Lloyds Total External Deposits	4,255 26,255	16.2 100.0
03,364	Total External Deposits	20,233	100.0
	Long-term Investments in Group Companies/Joint Vent	Ures (3)	
15,815	- Thameswey Energy Limited (TEL)	15,815	n/a *
260,779	- Thameswey Housing Limited (THL)	284,487	n/a *
83,342	- Thameswey Housing Limited (Sheerwater)	84,602	n/a *
47,250	- Thameswey Developments Limited (for THL)	26,353	n/a *
5,000	- Thameswey Developments Limited (Sheerwater)	5,000	n/a *
10,800	- Thameswey Developments(Sheerwater Leisure Centre)	10,800	n/a *
28,005	- Thameswey Developments Limited (for TEL)	28,005	n/a *
34,425	- Thameswey Central Milton Keynes Ltd	34,425	n/a *
906	- Thameswey Solar Ltd	906	n/a *
1,665	- Rutland (Woking) Ltd	1,665	n/a *
605,061	- Victoria Square Woking Ltd	616,685	n/a *
1,500	<ul> <li>Kingfield Community Sports Centre Limited</li> </ul>	1,500	n/a *
1,094,549		1,110,243	
	Long-term Loans to External Organisations		
6,350	- Peacocks Centre	6,350	n/a *
101	- A & B Menswear	101	n/a *
75	- Woking Football Club	75	n/a *
1,673	- Freedom Leisure	1,673	n/a *
6,400	- Greenfield School	8,976	n/a *
1,417	- Wolsey Place	1,417	n/a *
16,016		18,592	
	Share Capitalisations		
31,193	- Thameswey Limited	31,193	n/a *
6,000	- Woking Necropolis and Mausoleum Ltd	6,000	n/a *
. 1	- Woking Town Centre Management	1	n/a *
14	- Victoria Square Woking Ltd	14	n/a *
50	- Municipal Bonds Agency	50	n/a *
50	- SurreySave Credit Union	50	n/a *
500	<ul> <li>Kingfield Community Sports Centre Limited</li> </ul>	500	n/a *
37,808		37,808	

 <sup>£132,796</sup>k of the long term borrowing is Housing Revenue Account, with £98,006k of this relating to the Housing Self Financing settlement. The remainder of the borrowing relates to the General Fund.
 WBC Treasury utilises AAA rated Money Market Funds operated by Deutsche Bank Advisors, Ignis Asset Management and Federated Hermes Cash Management Fund to manage day to day cash flow.
 These investments are used to provide operational assets within the group companies, and consequently fall outside the liquidity measure within the Council's approved Investment Strategy i.e. that a minimum of 65% of investments should mature within 12 months of placing an investment.

### Public Works Loans Board

Reference	Counter Party Name	Start date	Maturity date	Intere	est Rate	Loan Type	Principal £m
176519	PWLB	27/03/2020	27/03/2021	1.88	Fixed	Maturity	0.0
505504	PWLB	16/11/2016	16/11/2021	1.58	Fixed	Maturity	0.0
496087	PWLB	13/10/2009	13/10/2024	3.91	Fixed	Maturity	4.0
499430	PWLB	12/03/2012	12/03/2025	3.59	Fixed	Maturity	5.0
506421	PWLB	27/09/2017	31/08/2025		Fixed	Maturity	8.0
501617	PWLB	05/10/2012	05/10/2026		Fixed	Annuity	0.9
495369	PWLB	17/03/2009	10/03/2027	3.78	Fixed	Maturity	3.0
489099	PWLB	04/10/2004	04/10/2030	4.75	Fixed	Maturity	5.0
489100	PWLB	04/10/2004	04/10/2031		Fixed	Maturity	5.0
489952	PWLB	20/05/2005	16/05/2033		Fixed	Maturity	5.0
503002	PWLB	24/04/2014	24/04/2034		Fixed	Annuity	1.1
488996	PWLB	26/08/2004	26/08/2034		Fixed	Maturity	5.0
497990	PWLB	28/09/2010	28/09/2034		Fixed	Maturity	5.0
489911	PWLB	16/05/2005	16/05/2035		Fixed	Maturity	5.0
502015	PWLB	22/03/2013	22/03/2037	3.90	Fixed	Maturity	5.0
494140	PWLB	10/12/2007	10/12/2037	4.49	Fixed	Maturity	3.0
501718	PWLB	13/11/2012	13/05/2038		Fixed	Maturity	5.0
496255	PWLB	01/12/2009	01/12/2039	4.22	Fixed	Maturity	3.0
502580	PWLB	04/10/2013	04/10/2040	4.26	Fixed	Maturity	5.0
494241	PWLB	09/01/2008	10/12/2042		Fixed	Maturity	3.0
496164	PWLB	04/11/2009	02/11/2049	4.29	Fixed	Maturity	3.0
496526	PWLB	21/01/2010	21/01/2053	4.48	Fixed	Maturity	4.0
494807	PWLB	10/09/2008	10/09/2053	4.41	Fixed	Maturity	3.0
496700	PWLB	19/02/2010	19/09/2053	4.67	Fixed	Maturity	10.0
496599	PWLB	01/02/2010	01/08/2054	4.44	Fixed	Maturity	5.0
496701	PWLB	19/02/2010	19/01/2055	4.67		Maturity	10.0
490975	PWLB	10/01/2006	10/01/2056	3.95	Fixed	Maturity	3.0
501032	PWLB	28/03/2012	01/09/2056		Fixed	Maturity	10.0
492382	PWLB	02/11/2006	02/11/2056		Fixed	Maturity	6.0
496702	PWLB	19/02/2010	19/10/2057	4.67	Fixed	Maturity	10.0
494733	PWLB	15/08/2008	15/02/2058	4.39	Fixed	Maturity	3.0
494420 494702	PWLB PWLB	07/03/2008 04/08/2008	07/03/2058 04/08/2058	4.41 4.46	Fixed Fixed	Maturity	3.0
501025	PWLB	28/03/2012	02/09/2058	3.50	Fixed	Maturity Maturity	5.0 10.0
496703	PWLB	19/02/2010	19/01/2059		Fixed	Maturity	10.0
501029	PWLB	28/03/2012	03/03/2059	3.50	Fixed	Maturity	10.0
496600	PWLB	01/02/2010	01/08/2059		Fixed	Maturity	5.0
501028	PWLB	28/03/2012	01/09/2059		Fixed	Maturity	10.0
496704	PWLB	19/02/2010	19/10/2059	4.67	Fixed	Maturity	8.0
496257	PWLB	01/12/2009	01/12/2059	4.21	Fixed	Maturity	4.0
496525	PWLB	21/01/2010	21/01/2060		Fixed	Maturity	4.0
501027	PWLB	28/03/2012	01/03/2060		Fixed	Maturity	10.0
501024	PWLB	28/03/2012	01/09/2060		Fixed	Maturity	10.0
497889	PWLB	10/09/2010	10/09/2060		Fixed	Maturity	5.0
501030	PWLB	28/03/2012	01/03/2061		Fixed	Maturity	10.0
501026	PWLB	28/03/2012	01/09/2061		Fixed	Maturity	10.0
499282	PWLB	28/12/2011	22/12/2061		Fixed	Maturity	5.0
499322	PWLB	20/01/2012	20/01/2062		Fixed	Maturity	5.0
501031	PWLB	28/03/2012	01/03/2062	3.48	Fixed	Maturity	18.0
503577	PWLB	18/12/2014	18/07/2062		Fixed	Maturity	3.0
503547	PWLB	15/12/2014	15/12/2062	3.36	Fixed	Maturity	3.0
503658	PWLB	20/01/2015	20/03/2063	2.99	Fixed	Maturity	2.0
503523	PWLB	02/12/2014	02/05/2063	3.45	Fixed	Maturity	3.0
502654	PWLB	04/11/2013	04/11/2063	4.20	Fixed	Maturity	5.0
503517	PWLB	01/12/2014	01/05/2064	3.49	Fixed	Maturity	5.0
504415	PWLB	19/10/2015	19/10/2064		Fixed	Maturity	9.5
503472	PWLB	20/11/2014	20/11/2064		Fixed	Maturity	5.0
503499	PWLB	27/11/2014	27/11/2064		Fixed	Maturity	6.0
504660	PWLB	11/02/2016	11/02/2065		Fixed	Maturity	3.0
506120	PWLB	09/06/2017	09/06/2065		Fixed	Maturity	4.5
504298	PWLB	12/08/2015	12/08/2065		Fixed	Maturity	2.0
504387	PWLB	28/09/2015	28/09/2065		Fixed	Maturity	5.0
504478	PWLB	18/11/2015	18/11/2065		Fixed	Maturity	2.0
504531	PWLB	08/12/2015	08/12/2065		Fixed	Maturity	2.0
504597	PWLB	19/01/2016	19/01/2066		Fixed	Maturity	2.5
505119	PWLB	20/06/2016	20/04/2066	2.50	Fixed	Maturity	10.0

Reference	e Counter Party Name	Start date	Maturity date	Intere	est Rate	Loan Type	Principal £m
505091	PWLB	17/06/2016	17/06/2066	2.57	Fixed	Maturity	10.0
505186	PWLB	30/06/2016	30/06/2066		Fixed	Maturity	3.0
505365	PWLB	21/09/2016	21/09/2066		Fixed	Maturity	4.0
505499	PWLB	10/11/2016	10/11/2066	2.47	Fixed	Maturity	8.0
505518	PWLB	30/11/2016	30/11/2066	2.61	Fixed	Maturity	9.0
505724	PWLB	13/02/2017	11/02/2067	2.74	Fixed	Annuity	11.5
505767	PWLB	28/02/2017	28/02/2067	2.68	Fixed	Annuity	19.1
505783	PWLB	02/03/2017	02/03/2067		Fixed	Annuity	9.5
505922	PWLB	27/03/2017	27/03/2067		Fixed	Maturity	5.0
506000	PWLB	19/04/2017	19/04/2067	2.50	Fixed	Annuity	4.8
506121	PWLB	09/06/2017	09/06/2067		Fixed	Annuity	4.8
506306	PWLB	31/08/2017	31/08/2067		Fixed	Annuity	47.9
506347	PWLB	12/09/2017	12/09/2067	2.50	Fixed	Annuity	9.6
506555	PWLB	07/11/2017	07/11/2067		Fixed	Annuity	19.2
506564	PWLB	09/11/2017	09/11/2067		Fixed	Annuity	28.8
506569	PWLB	10/11/2017	10/11/2067		Fixed	Annuity	19.2
506658	PWLB	23/11/2017	23/11/2067		Fixed	Annuity	9.6
506730	PWLB	13/12/2017	13/12/2067		Fixed	Annuity	9.6
506752	PWLB PWLB	19/12/2017 02/03/2018	19/12/2067 02/03/2068	2.30	Fixed	Maturity	10.0
506980 507084	PWLB	19/03/2018	19/03/2068		Fixed Fixed	Annuity Annuity	9.7 9.6
507090	PWLB	20/03/2018	20/03/2068	2.61	Fixed	Annuity	9.6
507135	PWLB	26/03/2018	26/03/2068		Fixed	Annuity	14.5
507136	PWLB	26/03/2018	26/03/2068	2.56	Fixed	Annuity	7.7
507182	PWLB	29/03/2018	29/03/2068	2.54	Fixed	Annuity	9.6
507445	PWLB	31/05/2018	31/05/2068		Fixed	Annuity	9.6
507623	PWLB	27/07/2018	27/07/2068		Fixed	Annuity	9.7
507925	PWLB	19/10/2018	19/10/2068	2.68	Fixed	Maturity	6.0
508038	PWLB	14/11/2018	14/11/2068		Fixed	Annuity	9.7
508052	PWLB	19/11/2018	19/11/2068		Fixed	Annuity	9.7
508146	PWLB	07/12/2018	07/12/2068		Fixed	Annuity	58.5
508180	PWLB	11/12/2018	11/12/2068		Fixed	Annuity	19.5
508231	PWLB	13/12/2018	13/12/2068		Fixed	Annuity	39.0
508432	PWLB	31/01/2019	31/01/2069	2.56	Fixed	Annuity	9.6
508481	PWLB	11/02/2019	11/02/2069		Fixed	Annuity	77.9
508610	PWLB	27/02/2019	27/02/2069	2.39	Fixed	Annuity	7.0
508842	PWLB	19/03/2019	19/03/2069	2.55	Fixed	Annuity	19.6
508850	PWLB	20/03/2019	20/03/2069		Fixed	Annuity	19.5
508869	PWLB	22/03/2019	22/03/2069	2.49	Fixed	Annuity	29.2
508916	PWLB	25/03/2019	25/03/2069	2.39	Fixed	Annuity	48.7
508947	PWLB	26/03/2019	26/03/2069		Fixed	Annuity	19.5
509003	PWLB	28/03/2019	28/03/2069		Fixed	Annuity	19.5
509473	PWLB	05/07/2019	05/07/2069	2.15	Fixed	Annuity	19.5
509557	PWLB	26/07/2019	26/07/2069		Fixed	Annuity	19.5
509591	PWLB	06/08/2019	06/08/2069		Fixed	Annuity	19.5
509644	PWLB	09/08/2019	09/08/2069		Fixed	Annuity	19.5
509739	PWLB	20/08/2019	20/08/2069		Fixed	Annuity	9.7
509874	PWLB	05/09/2019	05/09/2069		Fixed	Annuity	9.7
116151	PWLB	25/09/2019	25/09/2069		Fixed	Annuity	9.7
116631	PWLB	26/09/2019	26/09/2069		Fixed	Annuity	9.7
141733	PWLB	11/12/2019	11/12/2069		Fixed	Annuity	19.7
156094	PWLB	30/01/2020	30/01/2070		Fixed	Annuity	19.7
186269	PWLB	16/04/2020	16/04/2070		Fixed	Annuity	19.7
197955	PWLB	12/05/2020	12/05/2070		Fixed	Annuity	19.7
292072 294068	PWLB PWLB	18/01/2021 21/01/2021	18/01/2071 21/01/2071		Fixed Fixed	Annuity Annuity	9.9
297978	PWLB	29/01/2021	29/01/2071		Fixed	Annuity	19.9 19.9
304476	PWLB	15/02/2021	15/02/2071		Fixed	Annuity	14.9
311952	PWLB	02/03/2021	02/03/2071		Fixed	Annuity	44.7
313114	PWLB	04/03/2021	04/03/2071		Fixed	Annuity	19.9
323859	PWLB	25/03/2021	25/03/2071		Fixed	Annuity	9.9
324395	PWLB	26/03/2021	26/03/1971		Fixed	Annuity	14.9
337369	PWLB	21/04/2021	21/04/2071		Fixed	Annuity	9.9
353644	PWLB	24/05/2021	24/05/2071		Fixed	Annuity	19.9
362679	PWLB	14/06/2021	14/06/2071		Fixed	Annuity	25.0
363703	PWLB	16/06/2021	16/06/2071		Fixed	Annuity	10.0
365996	PWLB	23/06/2021	23/06/2071		Fixed	Annuity	20.0
368894	PWLB	01/07/2021	01/07/2071		Fixed	Annuity	20.0
	<del></del>						

370826	PWLB	06/07/2021	06/07/2071	2.04	Fixed	Annuity	20.0
372808	PWLB	09/07/2021	09/07/2071	1.98	Fixed	Annuity	20.0
374078	PWLB	13/07/2021	13/07/2071	1.98	Fixed	Annuity	20.0
376376	PWLB	19/07/2021	19/07/2071	1.90	Fixed	Annuity	20.0
378261	PWLB	22/07/2021	22/07/2071	1.82	Fixed	Annuity	20.0
380895	PWLB	28/07/2021	28/07/2071	1.80	Fixed	Annuity	30.0
389042	PWLB	12/08/2021	12/08/2071	1.75	Fixed	Annuity	30.0
410896	PWLB	30/09/2021	30/09/2071	1.94	Fixed	Annuity	20.0
431831	PWLB	04/11/2021	04/11/2071	1.91	Fixed	Annuity	20.0 *

<sup>\*</sup> New loans taken during this period.

Average interest rate 2.63

1,727.7

#### Market Loans

Reference	e Counter Party Name	Start date	Maturity date	Interest Rate	Loan Type	Principal	
253	Cornwall Council	03/01/2017	04/01/2022	1.30 Fixed	Maturity	6.0	
291/296	Barclays Bank plc	31/07/2006	31/07/2076	4.75 Fixed	Maturity	5.0	**
292/295	Barclays Bank plc	31/07/2006	31/07/2076	4.75 Fixed	Maturity	5.0	22
299	Barclays Bank plc	05/04/2007	05/04/2077	3.95 Fixed	Maturity	5.0	22
No new lo	ans taken during this period.			Ave	rage interest rate 3.57	21.0	

<sup>\*\*</sup> These loans were previously classified as LOBO (Lender Option Borrower Option) loans. Barclays notified the Council that it had permanently waived its rights under the lender's option of the LOBO feature of the loans to change the interest rate in the future. As a result, the loans effectively became fixed rate loans at their current interest rates with their stated maturities and no risk that the rates will be changed in the future. This change was effective from 28th June 2016.

#### Lender Option Borrower Option (LOBO) Loan Debt

£15m of the Council's long term borrowing is in the form of loans called LOBOs. These loans have a 'step up' date after which the lender has the option of asking for the interest rate to be increased at specific intervals ('call periods'). Should the lender request a rate increase, the Council has the option of repaying the loan and seeking an alternative source of finance. Some LOBOs have an interest rate increase pre-agreed at the 'step up' date at which the borrower does not have the option to repay. The new rate is referred to as the 'back-end rate'.

Reference	Counter Party Name	Start date	Maturity date	Initial rate	Next Step up date	Back-end rate	Effective rate	Call Period	Principal £m
293 294/297 298	Danske Bank* Dexia Public Finance Bank* Dexia Public Finance Bank	05/04/2005 06/10/2006 22/11/2006	05/04/2055 06/10/2076 22/11/2076	3.90 3.89 3.95	05/04/2023 08/04/2023 22/11/2026	4.75 4.75 3.95	n/a n/a n/a	6 years 2 years 1 years	5.0 5.0 5.0
*LOBO has stepped up to back-end rate.				Ave	rage prevailing	interest rate	4.48		15.0
	Total Long Term Loan	s		Ave	rage prevailing	interest rate	2.66		1,763.7

#### PRUDENTIAL INDICATORS

Section 1 of the Local Government Act 2003, requires the Council to determine, before the beginning of each financial year, the Council's treasury Prudential Indicators.

On 11 February 2021, the Council determined the following limits for 2021/22:

Operational Boundary for External Debt £2,149,389,000

Current External Debt as a percentage of Operational Boundary \* 85.77%

Authorised Limit for External Debt £2,159,389,000

Current External Debt as a percentage of Authorised Limit \* 85.38%

<sup>\*</sup> The value relating to the estimated PFI liability at 30 November 2021 which is classed as a credit arrangement and comes within the scope of the prudential indicators is: £24,878,000

## Deals Outstanding at 30 November 2021

#### Internally managed deposits

Deal Counter Party	Start	Dates	Interest
Ref Name		Maturity	Rate Principal
2739 DEUTSCHE ASSET & WEALTH MANA	N/A	CALL	0.000
2750 FEDERATED HERMES CASH MANAGEMENT FUND	N/A	CALL	

#### Deposits placed on the advice of Tradition UK

Deal Counter Party ---- Dates ---- Interest
Ref Name Start Maturity Rate Principal

#### No applicable deals

#### Temporary Loans

Deal Counter Party	Dates	Interest
3470 BATH AND NORTH EAST SOMERSET COUNCIL	15/11/2021 14/11/2022	0.30 5,000,000.00
3471 OXFORDSHIRE COUNTY COUNCL	15/11/2021 24/10/2022	0.35 5,000,000.00
3472 CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTH.	17/11/2021 16/11/2022	0.40 10,000,000.00
3473 SOMERSET COUNTY COUNCIL	22/11/2021 21/11/2022	0.40 10,000,000.00
3474 BARNSLEY METROPOLITAN BOROUGH COUNCIL	22/11/2021 21/11/2022	0.30 5,000,000.00
3475 HAMPSHIRE COUNTY COUNCIL	22/11/2021 21/11/2022	0.30 10,000,000.00
3476 NORTH NORTHAMPTONSHIRE COUNCIL	16/11/2021 15/11/2022	0.30 10,000,000.00

55,000,000.00

## New Deals taken between 1 November 2021 and 30 November 2021

## Internally managed deposits

Deal	Counter Party	Da	tes	Interest	Principal
Ref	Name	Start	Maturity	Rate	

#### No applicable deals

#### **Temporary Loans**

Deal	Counter Party	Dates			Interest Principal		
Ref	Name	Start	Maturity	Rate			
3470	BATH AND NORTH EAST SOMERSET C	15/11/2021	14/11/2022	0.300	5,000,000.00		
					, ,		
3471	OXFORDSHIRE COUNTY COUNCL	15/11/2021	24/10/2022	0.350	5,000,000.00		
3472	CAMBRIDGESHIRE & PETERBOR. COM	17/11/2021	16/11/2022		10,000,000.00		
3473	SOMERSET COUNTY COUNCIL	22/11/2021			10,000,000.00		
3474	BARNSLEY METROPOLITAN BOROUGH	22/11/2021	21/11/2022	0.300	5,000,000.00		
3475	HAMPSHIRE COUNTY COUNCIL	22/11/2021	21/11/2022		10,000,000.00		
3476	NORTH NORTHAMPTONSHIRE COUNCIL	16/11/2021	15/11/2022	0.300	10,000,000.00		

55,000,000.00

### **Long Term Loans**

Deal	Counter Party	—— Dat	tes ——	Interest	Principal
Ref	Name	Start	Maturity	Rate	
431831	PUBLIC WORKS LOAN BOARD	04/11/2021	04/11/2071	1.910	20,000,000.00

20,000,000.00

# THAMESWEY GROUP INFORMATION

November 2021

#### THAMESWEY GROUP

Thameswey Ltd (TL) is a 100% subsidiary of Woking Borough Council. It is a holding company and has set up a number of subsidiary Companies specialising in low carbon energy generation, housing at intermediate rental, sustainable house building, property development and support services.

The group is made up of the following companies: unless otherwise stated they are 100% subsidiaries of Thameswey Ltd:

Abbr.	Description			
тсмк	100% subsidiary of TEL providing low carbon energy generation in Milton Keynes			
TDL	Property Development on behalf of WBC			
TEL	Low carbon energy generation in Woking			
THL	Provides housing in the Borough. The majority of the housing is provided at intermediate rental			
TGHL	100% Subsidiary of THL. Company began trading on 01/09/2014.			
TMSL	00% subsidiary of TEL providing low carbon energy generation in Milton Keynes Property Development on behalf of WBC ow carbon energy generation in Woking Provides housing in the Borough. The majority of the housing is provided at intermediate rental 00% Subsidiary of THL. Company began trading on 1/09/2014. Operation & maintenance of Thameswey energy stations and ad occ work for other customers Operates PV panels throughout the Borough Sustainable Energy Consultancy and also runs the Action Surrey project 0% Joint Venture between TDL and Rutland Properties 0% Joint Venture between TDL and Rutland Properties, eveloped land on Carthouse Lane, Woking 5% subsidiary of the Thameswey Group via 50% held by THL			
TSL	Operates PV panels throughout the Borough			
TSCL	Sustainable Energy Consultancy and also runs the Action Surrey project			
RWL	50% Joint Venture between TDL and Rutland Properties			
RWCL	50% Joint Venture between TDL and Rutland Properties, developed land on Carthouse Lane, Woking			
RWRL	75% subsidiary of the Thameswey Group via 50% held by THL and 25% by TDL.			
	TCMK TDL TEL THL TGHL TMSL TSL TSCL RWL RWCL			

For further information please see our website: www.thamesweygroup.co.uk

For information on reducing energy consumption in homes, schools and businesses please see: www.actionsurrey.org

For information on the solar PV installations please visit our website www.thamesweysolar.co.uk

#### THAMESWEY GROUP EMPLOYEE NUMBERS As at 31 October 2021

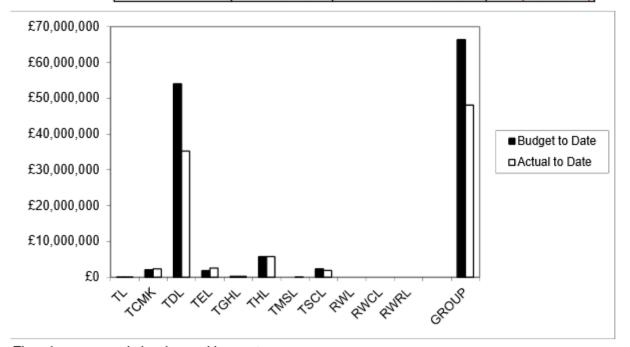
	Employee Numbers for Full Time, Part Time, Agency Cover & Casual					
Service Unit	Full Time	Part Time at FTE	Apprentice	Agency Cover	Casual Staff	Total FTEs
Thameswey Sustainable Communities Ltd	52	0.7	0	0	0	52.7
GROUP	52.0	0.7	0.0	0.0	0.0	52.7

Month	Total FTEs
April	53.7
May	52.7
June	51.7
July	50.7
August	50.7
September	51.7
October	52.7
November	
December	
January	
February	
March	
Average for the year to date	52.0

No other Thameswey Group companies have employees.

## THAMESWEY GROUP SALES INCOME October 2021

Company	Budget to Date	Actual to Date	Variance to Date	Notes
	£	£	£	
TSL	0	0	0	
TL	34,917	43,093	8,176	
TCMK	2,073,556	2,352,170	278,614	
TDL	54,037,799	35,194,447	(18,843,352)	2
TEL	1,849,267	2,564,961	715,694	
TGHL	239,202	225,090	(14,112)	
THL	5,785,795	5,793,233	7,438	
TMSL	0	27,816	27,816	
TSCL	2,333,776	1,870,118	(463,658)	1
RWL				
RWCL				
RWRL				
GROUP	66,354,311	48,070,928	(18,283,384)	



There is a one month time lag on this report.

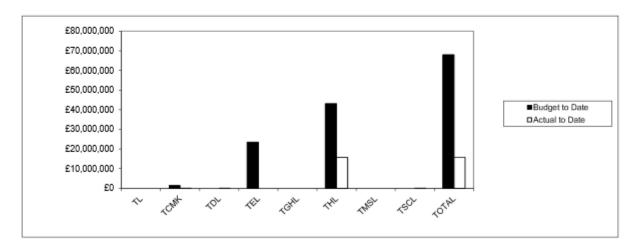
#### ALL FIGURES SUBJECT TO YEAR END ADJUSTMENTS

#### <u>Notes</u>

- 1. Year to date audit adjustment for Green Homes project, and staff vacancies relating to Sheerwater project team.
- 2. Project completion timing variances

#### THAME SWEY GROUP CAPITAL EXPENDITURE October 2021

Company	Budget to Date	Actual to Date	Variance to Date	Note
	£	£	£	
TSL	0	0	0	
TL	0	0	0	
TCMK	1,433,000	36,292	(1,396,708)	3
TDL	0	41,986	41,986	
TEL	23,443,904	0	(23,443,904)	4
TGHL	0	0	0	
THL	43,108,410	15,802,976	(27,305,434)	2
TMSL	0	0	0	
TSCL	0	38,422	38,422	
TOTAL	67,985,314	15,919,676	(52,065,638)	1



There is a one month time lag on this report.

#### NOTES

1. Capital expenditure is recognised upon completion of the project. Until that point, it is held as work in progress.

2. THL: Capital Expenditure:	£
PEX Software	32,512
2 Bonsey Close	418,800
27 St Michaels Rd	231,379
28 Albert Drive	375,000
6 Raynes Close	446,050
9 Marston Road	336,279
Middle Walk	13,559,371
Renovations	403,585
	15,802,976
	0

Please note that Sheerwater properties are recognised quarterly

- 3. TCMK: Timing variances for asset purchase
- 4. TEL: Budgeted Capex relates to Poole Road. The project has not yet completed.

#### THAMESWEY GROUP NEW LOANS October 2021

Company	Project	Lender	Start Date	Maturity Date	Interest Rate %	Principal (£M)	Loan Ref
THL	Sheerwater Purple	WBC	22-Apr-21	22-Apr-71	1.93%	1.00	15532
THL	Middle Walk	WBC	13-May-21	13-May-71	3.48%	1.05	10132
THL	Sheerwater Purple	WBC	20-May-21	20-May-71	2.03%	1.00	15534
THL	Sheerwater Red	WBC	20-May-21	31-Mar-23	0.90%	1.50	15535
THL	Sheerwater Copper	WBC	20-May-21	31-Mar-23	0.90%	0.25	15536
TDL	Sheerwater Leisure Centre	WBC	01-Jun-21	31-Mar-23	0.85%	1.60	15257
TDL	Sheerwater Leisure Centre	WBC	01-Jun-21	31-Mar-23	0.85%	1.10	15258
THL	Harrington Place (Commercial Space)	WBC	08-Jun-21	08-Jun-71	3.50%	1.26	10133
THL	Comerstone (Elizabeth House)	WBC	17-Jun-21	17-Jun-71	3.42%	0.75	10134
TDL for TEL	Poole Road	WBC	17-Jun-21	17-Jun-71	2.92%	0.79	14771
THL	Sheerwater	WBC	17-Jun-21	17-Jun-71	1.92%	2.31	15537
THL	Sheerwater Purple	WBC	17-Jun-21	17-Jun-71	1.92%	3.39	15538
THL		WBC	28-Jun-21	28-Jun-71	3.42%	1.06	10135
TCMK		WBC	28-Jun-21	28-Jun-46	3.88%	0.75	11076
TEL	Poole Road	WBC	07-Jul-21	07-Jul-71	3.04%	2.00	12005
TEL	Poole Road	WBC	07-Jul-21	08-Oct-21	1.82%	3.00	12006
THL	Sheerwater	WBC	15-Jul-21	15-Jul-71	2.57%	1.54	10136
THL		WBC	15-Jul-21	15-Jul-71	3.48%	3.00	10137
THL		WBC	21-Jul-21	21-Jul-71	3.42%	2.18	10138
TDL	Sheerwater Leisure Centre	WBC	06-Aug-21	06-Aug-29	1.01%	1.00	15259
TCMK		WBC	17-Aug-21	17-Aug-46	3.63%	0.14	11077
THL	Comerstone / Knaphill Library / Middle Walk	WBC	24-Sep-21	24-Sep-71	3.44%	2.33	10139
THL	Sheerwater: Copper & Red	WBC	24-Sep-21	24-Sep-71	1.94%	1.03	15539
THL		WBC	29-Sep-21	29-Sep-71	3.58%	2.58	10140
TCMK		WBC	29-Sep-21	29-Sep-46	3.91%	0.61	11078
TCMK		WBC	13-Oct-21	13-Oct-46	4.11%	0.15	11079
TEL	Poole Road	WBC	08-Oct-21	08-Oct-71	2.98%	1.00	12007
THL	Knaphill Library 2 (KL2)	WBC	26-Oct-21	26-Oct-71	3.75%	0.21	10141
THL	Middle Walk	WBC	26-Oct-21	26-Oct-71	3.75%	0.72	10142
THL	Sheerwater Copper	WBC	26-Oct-21	26-Oct-71	2.25%	0.38	15540
THL	Sheerwater Red	WBC	26-Oct-21	26-Oct-71	2.25%	1.76	15541
						41.43	

Company	Loan balances as at March-21	New Loans Apr-21 to Mar-22	Less Repayments in period	Net Balance of Loans
	£m	£m	£m	£m
TL				
TCMK	33.39	1.65	0.62	34.42
TDL	89.27	4.49	2.71	91.05
TEL	14.12	6.00	4.39	15.73
TGHL				
THL	314.84	29.29	0.02	344.12
TMSL				
TSL	0.99			0.99
TSCL				
RWL	1.67			1.67
RWCL				
RWRL				
GROUP	454.28	41.43	7.73	487.99

There is a one month time lag on this report.

Note that the Green Book figures exclude Inter company loans.

#### THAMESWEY GROUP INTEREST PAYMENTS October 2021

Company	Budget to Date	Actual to Date	Net Financing Cost/(Adverse)			
	£	£	£			
TSL	-	-	-			
TL	-	-	-			
TCMK	1,205,043	1,121,415	83,628			
TDL	201,978	199,519	2,459			
TEL	877,385	451,782	425,603			
TGHL	-	-	-			
THL	6,407,029	6,741,526	(334,497)			
TMSL	-	-	-			
TSCL	-	-	-			
RWL						
RWCL						
RWRL						
GROUP	8,691,435	8,514,242	177,193			

Note



Interest related to projects under development/construction will be capitalised in the accounts.

Note that the Green Book figures exclude inter company loans.

TDL loan interest relates to Coblands Nursery & Cornerstone property purchases in 2016

There is a one month time lag on this report.