

ACCIDENT ANALYSIS SUMMARY TABLE

Number of accidents to **EMPLOYEES** in the period 1 April 2021 to 31 March 2022

| LOCATION | Brockhill | Car Parks | Civic Offices | Centres | Centre grounds/ car park | Comm Meals Kitchens | H G Wells | Paths & roads | Sheltered schemes | Non-WBC premises | Other | TOTAL |
|-----------------------------------|-----------|-----------|---------------|---------|-----------------------------|------------------------|--------------|------------------|----------------------|---------------------|-------|-------|
| CAUSES | | | | | | | | | | | | |
| Slips, trips & falls on the level | | | | 1 | | | | | | | | 1 |
| Falls up/down stairs | | | | | | | | | | 1 | | 1 |
| Falls from height | | | | | | | | | | | | 0 |
| Walked into something | | | | | | | | | | | | 0 |
| Driving | | | | | | | | | | | | 0 |
| Falling/dropped objects | | | | | | | | | | | | 0 |
| Loading/unloading vehicles | | | | | | | | 1 | | | | 1 |
| Handling objects | | | | | | | | | | 1 | | 1 |
| Lifting/carrying/pushing/pulling | | | | | | | | | | | | 0 |
| Tools/ machinery/ hand tools | | | | | | | | | | | | 0 |
| Cooking/kitchen work | | | | | | | | | | | | 0 |
| Cleaning | | | | | | | | | | | | 0 |
| Other | | | | | | | | | | | | 0 |
| TOTAL | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 4 |

| | | | | | | | | | | | | |
|-------------------------------|---|---|---|---|---|---|---|---|---|---|---|---|
| INJURIES | | | | | | | | | | | | |
| No injury | | | | | | | | | | | | 0 |
| Minor bump or knock | | | | | | | | | | | | 0 |
| Minor cuts & grazes | | | | | | | | | | | | 0 |
| Bruising | | | | 1 | | | | | | 1 | | 2 |
| Larger cuts / puncture wounds | | | | | | | | 1 | | | | 1 |
| Burns & scalds | | | | | | | | | | | | 0 |
| Strains, sprains & pains | | | | | | | | | | | | 0 |
| Back pain | | | | | | | | | | | | 0 |
| Fractures | | | | | | | | | | | | 0 |
| Eye injuries | | | | | | | | | | 1 | | 1 |
| Other injury | | | | | | | | | | | | 0 |
| TOTAL | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 4 |

| | | | | | | | | | | | | |
|------------|---|---|---|---|---|---|---|---|---|---|---|---|
| A. Major | | | | | | | | | | | | 0 |
| B. Serious | | | | | | | | | | | | 0 |
| C. Minor | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 4 |

A. Treatment at hospital (24 hours) or major injury (RIDDOR reportable - Reporting of Injuries Diseases and Dangerous Occurrences Regulations 1995)

B. More than 3 days absence from work (RIDDOR reportable)

C. No absence or return to work within 3 days (not reportable)

Summary of Accident Report Forms Completed For Employees

Accident details

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|-------------------------------------|-----------------|--|--|
| The Vyne | Dining Room | IP's shoes were wet as it was raining outside, she slipped on the floor. | bruised knees, sore feet |
| Client's home in St Johns | external steps | IP tripped on step going through a second door. She was carrying hot meals so couldn't use her hands to save herself. Went down hard on her front. | bruised both knees and hand. Tops of arms, underarms and across the front of her chest hurt. |
| Client's home in West Byfleet | | IP was at the Client's home using an angle grinder to cut up a section of galvanised rail. Although he was wearing eye protection, a tiny particle flew up and into his eye. | scratched surface of eye. Returned to work 5 days later (12/7/21) |
| out in the Borough delivering meals | outside van | IP closed the side door of the van on his finger after turning oven chambers off | index finger split open, bleeding heavily |

Serious accidents reported to HSE under RIDDOR

No accidents to staff were reported under RIDDOR.

* Note – IP is an abbreviation for “injured person”. This avoids the use of their name, for privacy.

ACCIDENT ANALYSIS SUMMARY TABLE

Number of accidents to **NON-EMPLOYEES** in the period 1 April 2021 to 31 March 2022

| LOCATION | Brockhill | Car Parks | Civic Offices | Centres | Centre grounds/ car park | Comm Meals Kitchens | H G Wells | Paths & roads | Sheltered schemes | Non-WBC premises | Other | TOTAL |
|-----------------------------------|-----------|-----------|---------------|---------|-----------------------------|------------------------|-----------|---------------|-------------------|------------------|-------|--------------|
| CAUSES | | | | | | | | | | | | |
| Slips, trips & falls on the level | | 2 | | | | | | | | | | 2 |
| Falls up/down stairs | | | | | | | | | | | | 0 |
| Falls From height | | | | | | | | | | | | 0 |
| Walked into something | | | | | | | | | | | | 0 |
| Driving | | | | | | | | | | | | 0 |
| Falling/dropped objects | | | | | | | | | | | 1 | 1 |
| Loading/unloading vehicles | | | | | | | | | | | | 0 |
| Handling objects | | | | | | | | | | | | 0 |
| Lifting/carrying/pushing/pulling | | | | | | | | | | | | 0 |
| Tools/ machinery/ hand tools | | | | | | | | | | | | 0 |
| Cooking/kitchen work | | | | | | | | | | | | 0 |
| Cleaning | | | | | | | | | | | | 0 |
| Other | | | 1 | | | | | | | | | 1 |
| TOTAL | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 4 |
| INJURIES | | | | | | | | | | | | |
| No injury | | | 1 | | | | | | | | | 1 |
| Minor bump or knock | | | | | | | | | | | | 0 |
| Minor cuts & grazes | | | | | | | | | | | | 0 |
| Bruising | | | | | | | | | | | | 0 |
| Larger cuts / puncture wounds | | 1 | | | | | | | | | 1 | 2 |
| Burns & scalds | | | | | | | | | | | | 0 |
| Strains, sprains & pains | | | | | | | | | | | | 0 |
| Back pain | | | | | | | | | | | | 0 |
| Fractures | | | | | | | | | | | | 0 |
| Eye injuries | | | | | | | | | | | | 0 |
| Other injury | | 1 | | | | | | | | | | 1 |
| TOTAL | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 4 |
| A. Major | | | | | | | | | | | | |
| A. Major | | | | | | | | | | | | 0 |
| B. Serious | | 1 | | | | | | | | | 1 | 2 |
| C. Minor | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 2 |

A. Major injury as defined by RIDDOR (even if accident was not work related and thus not reportable)

B. Non-employee taken directly to hospital for treatment (RIDDOR reportable if the accident was work related)

C. Would not have been RIDDOR-reportable even if work related

Summary of Accident Report Forms Completed For Non-Employees

Ill health – not work related

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|-----------------|-----------------|---|---------------|
| Civic Offices | One Stop Shop | IP had a seizure whilst in the One Stop Shop area. She became unresponsive and her lips started to go blue. She was put in the recovery position and an ambulance was called. After about 5 minutes, the IP became responsive again. She was taken to hospital for tests. | None |

Accident details

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|-----------------------------------|-----------------|---|---|
| Goldsworth Park recreation ground | | Child was playing football and goal post fell on his head. Notified by claim for compensation, no accident report received | gash on head |
| Heathside car park | top deck | tripped on raised bump on top deck of Heathside car park. Notified by claim for compensation, no accident report received | nose injury, bruises on arms and grazes on forehead |

Serious accidents reported to HSE under RIDDOR

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|-----------------|----------------------|--|---|
| blue car park | car ramp to top deck | IP fell in car park on ice when walking in an area that had been closed off due to the icy conditions. | cut above left eye, two black eyes and scratched nose |

* Note – IP is an abbreviation for “injured person”. This avoids the use of their name, for privacy.