Project Report (as at end of June 2022)

Ref	Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
10206	Playground Improvements Phase 4	Green	→	The Play Strategy has been agreed and priorities for improvements and refurbishments of play areas have been determined. Funding now agreed for the remaining three play areas at Horsell Moor, Oakfield and Sutton Green. Horsell Moor and Oakfield are out to tender and programmed to be completed over the coming year.	Green	Green	Green	Green	Arran Henderson	Giorgio Framalicco	01/08/2007	30/04/2009	31/03/2023	£ 883,000	£ 603,155	£ 586,729
10297	Local Development Framework	Green	→	The Development Management Policies (DPD) has been adopted and is now part of the Development Plan for the area. The Site Allocations DPD has also been adopted. The Council is just about to embark on the review of the core strategy, and the expectation is that a time extension will be agreed that will enable the Council to adopt the plan by 2027. The budget for the extended project will also have to be agreed.		Green	Green	Green	Ernest Amoako	Giorgio Framalicco	01/04/2010	01/12/2014	31/07/2022	£ 389,550	£ 689,550	£ 636,513
10916	Hoe Valley Flood Alleviation And Enhancement Appraisal	Green	→	Project originally commenced work in 2016 when a contractor was appointed to develop the outline design work ready for planning. Public consultation was also undertaken in 2017. The project was temporarily suspended in 2020 following a review of the investment programme. Next steps are now being considered.	Green	Green	Green	Green	Katherine Waters	Giorgio Framalicco	01/04/2016	31/10/2017	31/07/2023	£ 600,000	£ 1,103,205	£ 772,835
20000	Sheerwater Regeneration	Amber	¥	The leisure and recreational facilities in the grounds of Bishop David Brown were completed in September 2021. Eastwood Leisure Centre was officially opened 16 October 2021. The purple phase of the project was completed in September 2021. Work has started on site on both the red and the copper phases. Yellow phase is still in detailed design stage with continuing planning condition discharge, and negotiations with the Planning Authority. One remaining tenant has now agreed a new tenancy so vacant possession is imminent which will allow the yellow phase to progress. Confirmation of the Compulsory Purchase Order has been agreed by the Secretary of State. Project is amber because there is a risk that Government measures for local authority borrowing might impact on the Council's ability to provide the level of loan facility that is necessary to fully deliver the project.		Green	Green	Green	Paola Capel- Williams	Louise Strongitharm	22/07/2018	30/09/2027	None.	£ 491,657,023	£ 491,657,023	£ 142,164,410
20019	Heather Farm SANG	Green	→	Land has been leased to the Council and leased back to Horsell Common Preservation Society to manage the site as a Suitable Alternative Natural Green Space (SANG). All the financial and legal requirements have been completed. The council has provided funding for the expansion of car parking spaces to support the increasing use of SANG.		Green	Green	Green	Ernest Amoako	Giorgio Framalicco	31/10/2014	31/10/2019	31/12/2025	£ 1,719,856	£ 1,749,856	£ 1,707,071
20035	Personalisation And Prevention Partnership Fund	Green	→	The Personalisation and Prevention Partnership Fund (PPPF) project is working to keep local residents aged over 50, independent and living in their own homes as long as possible, as well as enhancing their general wellbeing. Recent work includes social activities being offered in sheltered schemes and extra care settings. Project is now complete and will be closed.	Green	Green	Green	Green	Jade Woods	Julie Meme	31/12/2012	31/12/2017	31/03/2023	£ 510,000	£ 690,000	£ 690,000
20067	Developing A Favourable Conservation Status Licence	Green	↑	The project was established working closely with Natural England (NE). The Council's Strategic Organisational Licence from NE was renewed in September 2020 and will require renewal again in September 2022. Habitat improvement works were completed in 2020. Joint working continues with NE to share best practice and learning between the Woking pilot and the national district level licensing rollout by NE. A lessons learnt article was published in a national ecology journal (September 2021). Scoping is now in progress to inform future steps.		Green	Green	Green	Tracey Haskins	Giorgio Framalicco	31/08/2015	31/03/2021	31/12/2023	£ 50,000	£ 181,000	£ 145,036
20120	Rainwater Gardens	Amber	¥	First pilot rain garden completed successfully in Blackdown Close, Sheerwater, in February 2019. Alpha Road rain garden also now completed. In principle funding has been allocated to the project from SCC over the next three years; this is to deliver further rain gardens within the Rive catchment. A new project will be created for the next phase. Project schedule is amber due to delay in closure of existing project.	Green	Green	Green	Amber	Katherine Waters	Giorgio Framalicco	01/06/2018	31/03/2019	31/03/2022	£ 50,000	£ 50,000	£ 44,711
20122	CCTV Upgrade And New Control Room	Green	→	The Control Room has been constructed. The next phase of migrating each individual control room has commenced. Surrey Police are now operating from within the new control room. The delivery of the second control room (Woking Car Parks) has been put on hold due to other WBC project priorities and staffing.	Green	Green	Green	Green	Trevor Kimber	David Loveless	24/06/2019	31/03/2020	31/05/2023	£ 2,175,000	£ 2,175,000	£ 1,310,799

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20124	Woking Integrated Transport	Red	→	All major works have been completed. This includes: public realm outside the Railway Station, improvements along High Street, works to Church Path and Chapel Street public realm, and highway capacity improvements at Lockfield Drive/Victoria Way junction. Project spenh has been reconciled and includes additional minor works at Dukes Court and Chertsey Road which form an integral element to complete the overall vision and objectives for the project. Final works include installation of Christ Church Bollards, stage safety audit remedials, and other minor defects. Once these elements have been completed the project can close. Project budget is red due to projected overspend resulting from retention monies which have now been confirmed as a contractual obligation to settle.	Green	Green	Red	Green	Louisa Calam	Giorgio Framalicco	01/06/2016	31/12/2020	30/09/2022	£ 24,900,000	£ 31,023,600	£ 30,843,222
20172	Open Housing Implementation	Green	•	The Housing Management element of the system is in place and operational. The Property Maintenance and Compliance modules are now being delivered separately. The Private Sector Housing/Leasing module is delayed due to competing resources and other priorities.	Green	Green	Green	Green	Adele Devon	Louise Strongitharm	01/08/2018	31/03/2020	30/09/2022	£ 500,000	£ 936,000	£ 885,472
20209	Dukes Court Plaza	Red	↑	Since initiation the project has been divided into two parts. The service and highway works which are the responsibility of the WITP team, and the Green Wall and Restaurant Klosk which has remained with Estate Management/Dukes Court Feam. The green wall, new restaurant, and highway works are now complete, which concludes all elements of this project. Resconciliation of the project has identified a previously unknown overspend, which is why the project is red. The project will enter retention once all costs have been identified and final payments have been made,		Green	Red		Vanessa Tabner	David Loveless	01/06/2019	30/04/2020	30/04/2022	£ 4,525,000	£ 4,916,756	£ 5,052,243
20221	Microsoft Office 365 Implementation	Green	→	Implementation is progressing according to schedule. The majority of M365 enabled mobile phones have now been rolled out to staff, and laptops are currently in pilot/testing phase. A training resource is now on-board and the user adoption of modern ways of working is being scoped out.	Green	Green	Green	Green	Adele Devon	Adam Walther	01/10/2020	31/05/2021	30/09/2022	£ 142,025	£ 403,000	£ 321,059
20226	HIF A320 Woking Town Centre	Red	→	Recent works include utility investigations under Victoria Arch to feed into diversion costings and design. Demolition of the triangle is continuing. Planning application for Days Aggregate change of access will be submitted end of July 2022. Due to significant cost increases as a result of national inflation and cost pressures, and road closure disruption should the scheme go ahead, a report will be written proposing that the project is paused and reviewed to assess its long term viability. The report will outline suggestions for financial risk sharing with key project partners. This report will be submitted to the July Executive after which a decision will be made. The project is red because of the risks and issues around the finances and the viability of the scheme.	Red	Red	Red	Red	Louisa Calam	Giorgio Framalicco	21/03/2020	15/03/2024	31/03/2027	£ 115,000,000	£ 115,000,000	£ 39,200,605
20229	Car Park Management Systems	Green	→	Supplier appointed and contract signed. Implementation of Victoria Way is completed. Equipment installation for the new Red and Green Car Parks began in January 2022. Installation is ongoing and car park went live in April 2022. Full installation to other areas to be completed. Project is currently within schedule, however a time extension request will be submitted as a delay in the project start date has impacted the timetable.	Green	Green	Green	Green	lan Reynolds	Giorgio Framalicco	01/11/2020	30/11/2021	30/09/2022	£ 1,980,000	£ 1,980,000	£ 841,183
20233	Play Area Repairs	Green	→	The play area resurfacing works commenced in March 2022. Five sites have been completed, one additional site is nearly complete and the remaining seven sites are scheduled for completion by Autumn 2022, weather permitting.	Green	Green	Green	Green	Arran Henderson	Giorgio Framalicco	01/09/2021	30/09/2022	None.	£ 100,000	£ 100,000	£ 45,729
20234	Planet Woking	Green	→	Project is progressing well. Planet Woking launched in September 2020. Promotion of local climate change activities by the Council and its partners is actively undertaken through social media channels with the help of Air Social. The fourth online Planet Woking webinar took place in May 2022 on the theme of sustainable transport. Social media engagement has grown threefold in the last year and a recommendation was made to the Greener Woking Working Group that the contract with Air Social will continue as planned to July 2023.	Green	Green	Green	Green	Lara Beattie	Giorgio Framalicco	01/09/2020	30/07/2021	31/07/2023	£ 94,580	£ 175,218	£ 140,087
20242	Idox Building Control Public Access Planning Portal Connector	Green	→	This project has now been delivered to testing stage. Whilst the system is working well on a day to day basis, there are outstanding questions about ICT integrity which needs to be resolved.	Green	Green	Green	Green	David Edwards	Giorgio Framalicco	01/10/2020	16/11/2020	31/07/2022	£ 15,800	£ 15,800	£ 7,125
20244	IDOX Enterprise	Green	NEW	Project is progressing well. Environmental Health, Housing, Building Control, Licensing, and Planning departments have all assessed the module and agreed on implementation. Suppliers have now been booked in for installation after which testing can commence.	Green	Green	Green	Green	David Edwards	Adam Walther	01/06/2022	31/03/2023	None.	£ 43,400	£ 43,400	03

Project Report (as at end of June 2022)

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20246	Woking Youth Hub	Green	→	Funding has been approved by the Department of Work and Pensions (DWP) and following a tender exercise, the provider Surrey Care Trust has been appointed. The target support group are those aged 16 - 25 and on benefits, who will be mentored and supported to access employment opportunities. This project is fully funded by DWP.	Green	Green	Green	Green	Adam Thomas	Louise Strongitharm	01/05/2021	31/05/2024	None.	£ 197,443	£ 197,443	£ 148,884
20251	Goldsworth Park Cycle Park Upgrade - Sport England	Red	¥	Although the delivery of the track did run over slightly, it has now been delivered and was available for a fun day in the Easter holidays and is now being used. Project schedule is red as the project has gone over schedule whilst the closure documentation is being completed.	Green	Green	Green	Red	Steve May	David Loveless	01/03/2021	31/03/2022	None.	£ 120,500	£ 120,500	£ 115,757
20256	E-Commerce Platform For Independent Retailers In Woking	Red	¥	E-commerce platform was delivered on time and within budget. The biggest challenge was to change consumer behaviour, even though initial market research indicated that there was an appetite to support this platform which in turn will support our independent shops. Project is red due to it going over schedule as a result of final outputs not yet being reported by the supplier. Project will be closed once this has been received.	Green	Green	Green	Red	Chris Norrington	Giorgio Framalicco	01/06/2021	31/01/2022	31/03/2022	£ 29,950	£ 29,950	£ 29,950
20259	New Town Centre Signage - Wayfinding	Green	→	Project is on course. Contract has been awarded. Nine navigational totems will be installed by September 2022. Programme for the smart hub signs installation will be developed over the coming months.	Green	Green	Green	Green	George Chisenga	Giorgio Framalicco	01/10/2021	31/12/2021	31/05/2023	£ 250,000	£ 250,000	£0
20263	2023 Grounds Maintenance And Street Cleaning Contract	Green	→	This project is to retender the Grounds Maintenance and Street Cleaning Contract. This project is currently paused until a decision is made to extend the existing contract or retender.	Green	Green	Green	Green	Mark Tabner	Giorgio Framalicco	16/08/2021	31/03/2023	None.	£ 80,000	£ 80,000	£ 15,823
20264	The Old Woking Community Centre	Green	1	Conditional planning approval acquired. A reduced budget and scope of works has been agreed. Project has been tendered and responses are being reviewed. Commencement on site planned for September 2022 with completion scheduled for March 2023.	Green	Green	Green	Green	lan Tomes	Giorgio Framalicco	01/05/2021	31/12/2022	31/03/2023	£ 2,689,134	£ 2,154,787	£ 232,184
20265	Housing Maintenance Procurement 2022	Green	→	The overarching aim of procuring core services before 1st April 2022 has been achieved. The project board will continue to meet to ensure that the transition continues to run smoothly. There are some residual procurement elements to undertake which will be prioritised and completed later in the year where necessary.	Green	Green	Green	Green	Adam Browne	Louise Strongitharm	22/03/2021	01/04/2022	31/12/2022	£ 80,000	£ 80,000	£ 47,957
20269	Community Meals Relocation To Monument Way		→	Project is now complete. All main works are now finished and the Community Meals team has moved onto site, which has freed up The Vyne main hall to be used by the local community. The delivery of desk and monitor arms are needed before all remaining staff move over. Minor snagging works also need to be completed before the project moves into 12 month retention phase.	Green	Green	Green		Pino Mastromarco	Louise Strongitharm	01/11/2021	29/04/2022	31/08/2022	£ 361,000	£ 361,000	£ 348,734
20270	Woking Town Centre Masterplan	Green	→	The first phase of resident panel consultations has completed. The one to one consultations have also been completed. The project is on track, within schedule and budget. Work being done by consultants on absorption rate and townscape strategy has been completed. The draft masterplan will be considered by the working group on the 5th July 2022 and the July Executive to seek authority to go out for public consultation between 25th July 2022 and the 16th October 2022.	Green	Green	Green	Green	Ernest Amoako	Giorgio Framalicco	01/08/2021	28/02/2023	None.	£ 100,000	£ 100,000	£ 68,638
20272	Midas House Refurbishment (2nd and 3rd Floor)	Green	NEW	Tender analysis has been completed and main contractor has been selected. Works are being scheduled and demolition/refurbishment will commence imminently.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/04/2022	31/08/2022	None.	£ 300,000	£ 300,000	£0
20274	Woking Palace Repairs And Essential Works	Green	→	Project is progressing well with all works now underway. Project is on target and scheduled to be completed by Autumn 2022, after which the project can go into retention.	Green	Green	Green	Green	Richard Smith	David Loveless	01/11/2021	30/05/2023	None.	£ 47,500	£ 47,500	£ 34,811
20275	Victoria Way Central Reservation	Green	↑	Project has not yet started. Project is being value engineered by the project team and consultants to see if savings can be made. Project scope and associated cost is therefore being reviewed. Review will be completed by the end of July 2022 after which next steps can be agreed.	Green	Green	Green	Green	Faouzi Saffar	Giorgio Framalicco	20/08/2021	30/11/2021	31/03/2023	£ 750,000	£ 750,000	£0
20278	Redeployable CCTV	Green	>	Deployable CCTV cameras have been recognised as a viable tool which can be used to reduce fly-tipping. However, progression of this project has been delayed until investment programme funding is made available.	Green	Green	Green	Green	Seanne Hunter Hill	Giorgio Framalicco	04/01/2022	31/03/2022	29/07/2022	£ 10,020	£ 10,020	£0

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20280	Midas House Export House District Heat And Cooling	Green	→	Council has had to submit a change request to the funding body to slightly vary the scheme to suit our buildings. A positive response to the revised scheme was received and subsequently approved. Due to lockdowns in Europe deliveries of heat pump/equipment have been impacted. This point has been recognised by the Grant Body who have now approved an additional time extension. Grant spend deadline has been met and necessary information is being provided to the Grant Body ready for sign-off.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/03/2021	31/03/2023	30/06/2023	£ 4,627,689	£ 4,627,689	£ 3,242,087
20281	Victoria Square	Red	→	The retail element of the Victoria Square development opened in March 2022. The residential element was handed over to Native and marketing commenced at the end of February with 18 tenancies agreed at 6 April. Regular meetings with senior SRM officers continue with the Chief Executive, Project Director and the Victoria Square Woking Limited Board. SRM are fully engaged with its contractor to resolve a long term solution to the cladding. The financial implications of a delay to the opening of the hotel and the delayed opening of the centre from Nov 2021 are the subject of ongoing contract discussions and are being fully assessed. Given these circumstances the red risk rating is appropriate and a revised completion date will be agreed with SRM.	Red	Red	Green	Amber	Tim Wells	Julie Fisher	01/12/2016	30/04/2021	31/12/2022	£ 700,000,000	£ 700,000,000	£ 676,600,411
20283	Rydens Way Phase 3 Sundridge Road	Green	→	Project is underway and the project is well advanced.	Green	Green	Green	Green	Jon Herbert	Louise Strongitharm	01/11/2021	07/08/2022	30/09/2022	£ 928,046	£ 928,046	£ 404,614
20286	Celebrate Woking 2022	Green	→	The Queen's Platinum Jubilee Celebrations have been delivered successfully within budget. The Summer in the Square programme is running until the 4th September 2022 featuring the Common Wealth Games and some family films on the big screen.	Green	Green	Green	Green	Riette Thomas	Chris Norrington	01/01/2022	31/12/2022	None.	£ 100,000	£ 100,000	£ 62,735
20288	MFD Replacement 2021	Green	NEW	The current Multi-Functional Device contract has come to an end and will need to be reprocured. When doing this ICT are looking to bring all the office printing and copying facilities across WBC locations into one contract for consistency to achieve best value for money. Also with staff using more locations around to borough to work from, improvements are needed at remote office locations.	Green	Green	Green	Green	Tony Bird	Adele Devon	16/06/2022	31/07/2022	None.	£ 82,937	£ 82,937	£0
20289	Property Compliance ICT Solution	Green	→	Gas compliance system has been implemented and deployment went live as planned. Work required for final reconciliation after which project can close.	Green	Green	Green	Green	Adele Devon	Louise Strongitharm	01/12/2021	30/04/2022	31/08/2022	£ 109,333	£ 109,333	£ 33,843
20291	Redevelopment Of Garages 1 To 12 Bonsey Lane Westfield	Green	→	Project has been approved up to and including tendering process. Review of tenders and costs involved will be subject to review upon receipt of tenders. Thameswey have been instructed to proceed with the project and conduct the tendering process for the works, develop detailed designs and appoint consultants.	Green	Green	Green	Green	Jon Herbert	Louise Strongitharm	01/12/2021	31/12/2023	None.	£ 2,655,000	£ 2,655,000	£0
20297	Customer Services Migration To On-Line Project	Green	→	The aim of this project is to review and change the principle of the "One Stop Shop" (OSS) which Customer Service staff currently operate under, and maximise a "Digital First" approach. Discussions are ongoing internally to enable a joined up approach to the full review.	Green	Green	Green	Green	David Ripley	Leigh Clarke	01/04/2022	31/03/2023	None.	£0	£0	£0
20310	Victoria Forms Attachments Module	Green	→	Project is progressing well. A test inbox has been set-up and testing has commenced. Changes will be logged with the supplier for final adjustments before going live.	Green	Green	Green	Green	Lyndsey Rolfe	David Ripley	22/03/2022	31/05/2022	30/09/2022	£ 3,750	£ 3,750	£0
				Projects at Practical Completion												
10221	Private Finance Initiative	Amber	→	All of the 224 PFI houses are now occupied by families nominated from the Council's housing register. 147 private sale homes were completed in August 2018. Although construction is complete, advisors may be required for outstanding issues as the handover of the open space has not yet been achieved, and the standards specified by the tender documents have not been met. Project is amber due to the outstanding adoption of open spaces.	Green	Amber	Green	Green	Paola Capel- Williams	Louise Strongitharm	02/01/2005	31/12/2010	30/06/2022	£ 3,260,000	£ 4,490,307	£ 4,490,307
10621	Ditch Restoration Smarts Heath	Green	→	The ditch restoration work is complete and all associated works were finished by December 2010. The final monitoring report has been submitted to Natural England. Subsequent conditions survey undertaken by Natural England and a report received from them during winter 2021. Recommendations to be discussed with Natural England prior to final sign off.	Green	Green	Green	Green	Arran Henderson	Giorgio Framalicco	24/05/2010	30/11/2010	31/12/2010	£ 35,000	£ 35,000	£ 34,621

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20040	Hoe Valley School		→	The school has been handed over and is now operating. Sportsbox commenced operation with our contractor Freedom Leisure in early July 2018. There was a safety audit on the crossing outside the school and additional works have been completed. Surrey County Highways have now agreed under a Section 278 agreement to adopt the completed area of highway. Project will be closed once final payments have been received from the Education and Skills Funding Agency.					lan Tomes	Giorgio Framalicco	01/06/2015	31/05/2018	None.	£ 44,680,000	£ 45,107,300	£ 44,896,121
20146	Leisure Lagoon Modernisation	Green	→	Works are complete and the project is in retention whilst in defects period. A changing room floor defect has been identified and the contractor is working to resolve the issue. Project will be closed once defects have been addressed.	Green	Green	Green	Green	David Loveless	Giorgio Framalicco	01/06/2017	30/04/2018	30/06/2020	£ 800,000	£ 1,855,000	£ 1,797,746
20186	Woking Park- CCTV Installation	Green	•	Project is now complete. This project will only be closed once the full scale of the CCTV control room connections are known and if any additional works are required.	Green	Green	Green	Green	David Loveless	Giorgio Framalicco	01/12/2017	31/05/2018	None.	£ 235,000	£ 235,000	£ 199,700
20191	Old Woking Independent Living		→	Project completed October 2021 and is now in defects period. Final account has been agreed and project will be closed once out of retention.					lan Tomes	Louise Strongitharm	17/12/2017	21/09/2021	12/10/2021	£ 16,700,000	£ 16,700,000	£ 16,276,885
	Pool In The Park Structural Works- Phase 1	Green	→	The works are all complete. The project is now in retention.	Green	Green	Green	Green	David Loveless	Giorgio Framalicco	01/06/2019	31/03/2020	28/02/2021	£ 750,000	£ 1,150,000	£ 1,141,914
20223	New Temporary Accommodation	Green	→	The project is now delivered. The majority of units are occupied and full occupancy is anticipated for 121 Chertsey Road. Waterman House is now complete and occupancy is underway.	Green	Green	Green	Green	Jon Herbert	Louise Strongitharm	01/08/2019	31/12/2020	31/01/2022	£ 4,567,087	£ 5,752,063	£ 5,646,179
20266	Goldsworth Park Retail Centre Car Park Works		→	This project is for repairs, surfacing works and white lining to areas of Goldsworth Park Retail Centre car park. Project is currently in retention.					Vanessa Tabner	David Loveless	01/01/2022	30/04/2022	31/05/2022	£ 65,505	£ 65,505	£ 60,526
				Projects Closed During Reporting Period												
20159	Turf And Drainage Improvements At St Johns Lye Cricket Pitch Project	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Arran Henderson	Geoff McManus	25/03/2018	31/10/2018	30/09/2021	£ 21,225	£ 21,225	£ 9,275
20255	Call Secure Plus	N/a	N/a	Project is being re-scoped within wider project aims and is now closed.	N/a	N/a	N/a	N/a	Nabeela Akhter	Adele Devon	01/06/2021	31/12/2021	None.	£ 22,540	£ 22,540	£0
	Railway Underpass Refurbishment Project	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Richard Smith	Geoff McManus	01/05/2021	31/08/2021	31/03/2022	£ 28,000	£ 58,000	£ 27,042

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KEY											
Green	Project is progressing according to agreed plans and targets and is within all tolerances.										
Amber	Project contains areas of concern which are impacting on delivery and may need remedial action.										
Red	Project is failing in one or more areas and is in need of immediate attention.										
Blue											
1	Overview RAG Flag has improved since the last Project Monitoring Report.										
→	Overview RAG Flag is the same as the last Project Monitoring Report.										
¥	Overview RAG Flag is worse than the last Project Monitoring Report.										
Revised End	Indicates that CLT has authorised an extension to the schedule of a project. If a project exceeds its budget/timescale and a formal request for an extension to either is agreed, the rag flags will be baselined against the revised budget/timescale.										